

PEACE LIBRARY SYSTEM
BOARD MEETING
VIA ZOOM
May 23, 2020

PLACE: Virtual Meeting
TIME: **10:30 a.m.**

AGENDA

1. CALL TO ORDER, INTRODUCTIONS
2. APPROVAL OF AGENDA
3. MINUTES OF FEBRUARY 22, 2020 MEETING*
4. BUSINESS ARISING FROM MINUTES
 - 4.1 SuperNet Update
 - 4.2 Delivery Service
5. 2019 YEAR IN REVIEW
 - 5.1 Chair's Report*
 - 5.2 2019 Annual Report*
 - 5.3 Personnel Committee Report*
 - 5.4 Plan of Service Committee Report*
 - 5.5 2019 Audited Financial Statements*
[Guest: Representative, Fulcrum Group]
6. APPOINTMENT OF AUDITOR FOR 2020
7. REPORTS
 - 7.1 Director's*
 - 7.2 Chair's
 - 7.3 Technical Services*
 - 7.4 Information Technology (IT) Services*
 - 7.5 Consulting Services*
 - 7.6 The Alberta Library (TAL)
 - 7.7 The Alberta Library Trustees Association (ALTA)
 - 7.8 The Regional Automation Consortium (TRAC)
8. COMMITTEES
 - 8.1 Plan of Service
 - 8.1.1 Draft Minutes of November 30, 2019 Meeting*
 - 8.2 Personnel

8.2.1 Draft Minutes of February 22, 2020 Meeting*

8.3 Executive/Finance

8.3.1 Draft Minutes of April 18, 2020 Meeting*

8.3.2 Financial Statement – March, 2020*

8.3.3 Updated Five-Year Capital Plan*

8.3.4 Destruction of 2012 Accounting Records

8.3.5 Reviewed Trustee and Staff Expenses Policy*

8.3.6 Revised Accident & Illness Reporting Policy*

8.3.7 Revised Performance Appraisals and Classifications Policy*

8.3.8 Revised Policy on Policy Making*

8.3.9 Revised Trustee Continuing Education Policy*

8.3.10 Revised Trustee Recognition Policy*

8.3.11 Revised Workplace Health and Safety Policy*

8.3.12 Revised Sick Leave Policy*

8.3.13 CEO Recruitment Report*

9. NEW BUSINESS

9.1 COVID-19 Report*

9.2 2019-2020 Indigenous Services Grant Final Report*

10. FOR INFORMATION

10.1 Minister of Municipal Affairs - Internet Connectivity*

10.2 Minister of Municipal Affairs - Operating Grants*

10.3 Peace Library System's News & Notes, Summer, 2020**

11. MEMBERS' BUSINESS/ROUND ROBIN

12. NEXT MEETINGS

Executive: July 25, 2020 (Manning)

Board: September 12, 2020 (St. Isidore)

Executive: October 24, 2020 (Hythe)

Board/Christmas Party: November 28, 2020 (Grande Prairie)

13. ADJOURNMENT

* Documents included

** Document will be mailed separately

MOTION: B20-014 To approve the agenda as presented.

Moved by: _____