

PEACE LIBRARY SYSTEM

BOARD MEETING

May 26, 2018

PLACE: Peace Library System Headquarters
(8301 – 110 Street, Grande Prairie, AB)

TIME: **10:30 a.m.**

AGENDA

1. CALL TO ORDER, INTRODUCTIONS
2. APPROVAL OF AGENDA
3. MINUTES OF MARCH 24, 2018 MEETING*
4. BUSINESS ARISING FROM MINUTES
5. 2017 YEAR IN REVIEW
 - 5.1 Chair's Report
 - 5.2 2017 Annual Report**
 - 5.3 Personnel Committee Report
 - 5.4 Plan of Service Committee Report
 - 5.5 2017 Audit Letter and Audited Financial Statements*
[Guest: Corey Lefebvre, Fulcrum Group]
6. APPOINTMENT OF AUDITOR FOR 2018
7. REPORTS
 - 7.1 Director's*
 - 7.2 Chair's
 - 7.3 Technical Services*
 - 7.4 Information Technology (IT) Services*
 - 7.5 Consulting Services*
 - 7.6 The Alberta Library (TAL)
 - 7.7 The Alberta Library Trustees Association (ALTA)
 - 7.8 The Regional Automation Consortium (TRAC)
 - 7.9 Alberta Library Conference Feedback
8. PUBLIC LIBRARY SERVICES BRANCH & PROVINCIAL INDIGENOUS PUBLIC LIBRARY OUTREACH [Guest: Colette Poitras, PLSB]
 - 8.1 2017-2018 Indigenous Grant Report to Public Library Services Branch**
9. COMMITTEES
 - 9.1 Personnel
 - 9.1.1 Minutes of April 21, 2018 Meeting*

- 9.2 Executive/Finance
 - 9.2.1 Minutes of April 21, 2018 Meeting*
 - 9.2.2 Financial Statement – March, 2018*
 - 9.2.3 Updated Five-Year Capital Plan*
 - 9.2.4 Website Memorandum of Understanding (MOU)*
 - 9.2.5 Revised Hiring and Probationary Period Policy*
 - 9.2.6 Revised Leave Of Absence Policy*
 - 9.2.7 Revised Overtime Policy*
 - 9.2.8 Revised Sick Leave Policy*
 - 9.2.9 Revised Statutory/General Holidays Policy*
 - 9.2.10 Revised Terminations Policy*
 - 9.2.11 Revised Vacations Policy*

- 10. NEW BUSINESS
 - 10.1 Infrastructure Project Update*

- 11. FOR INFORMATION
 - 11.1 Peace Library System’s News & Notes, Summer, 2018**
 - 11.2 Excellence in Library Service Awards**

- 12. MEMBERS’ BUSINESS/ROUND ROBIN

- 13. NEXT MEETINGS
 - Plan of Service: May 26, 2018 – following Board meeting (Grande Prairie)
 - Executive: August 18, 2018 (Spirit River)
 - Board: September 15, 2018 (St. Isidore)
 - Executive: October 27, 2018 (Hythe)
 - Board/Christmas Party: November 24, 2018 (Grande Prairie)

- 14. ADJOURNMENT

*** Documents included**

**** Documents to be provided at meeting**