

PEACE LIBRARY SYSTEM  
**BOARD MEETING**  
November 24, 2018

PLACE: Peace Library System  
8301 – 110 Street, Grande Prairie

TIME: **10:30 A.M.**

**PROPOSED AGENDA**

1. CALL TO ORDER & INTRODUCTIONS
2. APPROVAL OF AGENDA
3. PEACE LIBRARY SYSTEM ORIENTATION
4. ELECTION OF COMMITTEE MEMBERS AND OFFICERS
  - 4.1 Board and Committee Structure\*
  - 4.2 Election of Executive Committee\*
  - 4.3 Election of Chair and Vice-Chair\*
  - 4.4 Election of Personnel Committee\*
  - 4.5 Election of Plan of Service Committee\*
  - 4.6 Board Signing Authorities\*
5. MINUTES OF SEPTEMBER 15, 2018 MEETING\*
6. BUSINESS ARISING FROM MINUTES
7. REPORTS
  - 7.1 Director's\*
  - 7.2 Chair's
  - 7.3 Technical Services\*
  - 7.4 Information Technology (IT) Services\*
  - 7.5 Consulting Services\*
  - 7.6 The Alberta Library (TAL)
  - 7.7 Alberta Library Trustees Association (ALTA)\*\*
    - 7.7.1 ALTA Nomination for 2019-2021 Term\*
  - 7.8 The Regional Automation Consortium (TRAC)
  - 7.9 Netspeed Conference
8. EXECUTIVE/FINANCE COMMITTEE
  - 8.1 Minutes of October 27, 2018, Meeting\*
  - 8.2 Financial Statement – September, 2018\*
  - 8.3 Revised IT Service Agreement (*see Motion E18 - 064*)\*
  - 8.4 Revised Trustee Orientation Policy (*see Motion E18 - 065*)\*
  - 8.5 Revised Meeting Room Policy (*see Motion E18 - 066*)\*
  - 8.6 Revised Staff Recognition Policy (*see Motion E18 - 072*)\*
  - 8.7 Revised Public Access to the Internet Policy for Library Service Points\* (*see Motion E18 - 060*)
  - 8.8 CFLA Statement on Intellectual Freedom and Libraries Endorsement\*
  - 8.9 Draft 2019-2021 Plan of Service (*see Motion E18 - 067*)\*
  - 8.10 Financial Forecast to December 31, 2018\*
  - 8.11 Draft 2019 Operating Budget (*see Motion E18 - 076*)\*
  - 8.12 Transfers from Reserves for 2018 (*see Motion E18 - 077*)\*
  - 8.13 Draft 2019 Capital Budget (*see Motion E18 - 078*)\*

9. PERSONNEL COMMITTEE
  - 9.1 Minutes of the October 13, 2018 Meeting\*
  - 9.2 Revised Leave of Absence Policy\*
  
10. PLAN OF SERVICE COMMITTEE
  - 10.1 Minutes of the September 15, 2018 Meeting\*
  
11. ADVISORY COMMITTEE MEETINGS MINUTES
  - 11.1 County of Northern Lights, October 15, 2018\*
  - 11.2 Clear Hills County, October 17, 2018\*
  - 11.3 Municipal District of Spirit River, October 22, 2018\*
  - 11.4 Northern Sunrise County, October 29, 2017\*
  - 11.5 Municipal District of Greenview, November 8, 2018\*\*
  
12. NEW BUSINESS
  - 12.1 Infrastructure Grant Report\*
  - 12.2 2018-2019 Indigenous Grant Report\*
  - 12.3 Alberta Library Conference Attendance (April 25-28, 2019)
  
13. CORRESPONDENCE
  - 13.1 Minister of Municipal Affairs – Minister’s Awards for Excellence in Public Library Service\*
  - 13.2 Veronica Bliska – Letter of Thanks\*
  - 13.3 PLS News & Notes – Winter 2018\*\*
  
14. MEMBERS’ BUSINESS/ROUND ROBIN
  
15. NEXT MEETINGS
 

Board/Christmas Party: November 24, 2018 (Grande Prairie)  
 Executive: February 23, 2019 (Fairview)  
 Board: March 16, 2019 (Grande Prairie)  
 Executive: April 13, 2019 (TBA)  
 Board: May 25, 2019 (Grande Prairie)  
 Executive: August 24, 2019 (TBA)  
 Board: September 14, 2019 (TBA)  
 Executive: October 26, 2018 (TBA)  
 Board/Christmas Party: November 30, 2019 (Grande Prairie)
  
16. ADJOURNMENT

**\*Documents included**  
**\*\*Documents to be provided at meeting**