

PEACE LIBRARY SYSTEM
BOARD MEETING
November 28, 2015

PLACE: Peace Library System
8301 – 110 Street, Grande Prairie

TIME: **10:30 A.M.**

PROPOSED AGENDA

1. CALL TO ORDER & INTRODUCTIONS
2. APPROVAL OF AGENDA
3. PEACE LIBRARY SYSTEM ORIENTATION
4. PUBLIC LIBRARY SERVICES BRANCH ORIENTATION – KEN ALLAN
5. MINUTES OF SEPTEMBER 19, 2015 MEETING *
6. BUSINESS ARISING FROM MINUTES
 - 6.1 Meeting with the Minister of Municipal Affairs
 - 6.2 Rural Libraries Conference and the AUMA Convention
7. REPORTS
 - 7.1 Director's*
 - 7.2 Chair's
 - 7.3 Technical Services*
 - 7.4 Information Technology (IT) Services*
 - 7.5 Consulting Services*
 - 7.6 The Alberta Library (TAL)
 - 7.7 Alberta Library Trustees Association (ALTA)
 - 7.8 The Regional Automation Consortium (TRAC)*
8. COMMITTEES
 - 8.1 Executive/Finance
 - 8.1.1 Minutes of October 24, 2015, Meeting*
 - 8.1.2 Financial Statement – September, 2015*
 - 8.1.3 Revised Confidentiality Policy (*see Motion E15-044*)*
 - 8.1.4 Revised Materials Selection & Acquisition Policy (*see Motion E15-046*)*
 - 8.1.5 Resources Lent to Libraries Policy - New (*see Motion E15-047*)*
 - 8.1.6 Rescind the Library Resources Normally Lent Policy*
 - 8.1.7 Rescind the Use or Borrowing of Library Property Policy*
 - 8.1.8 Revised Records Management Policy (*see Motion E15-048*)*
 - 8.1.9 Revised Banked Time Policy (*see Motion E15-53*) *
 - 8.1.10 Draft 2016 – 2018 Plan of Service (*see Motion E15-043*)*
 - 8.1.11 Library Service Grant Top-ups to Libraries for 2016*
 - 8.1.12 Draft 2016 Operating Budget (*see Motion E15-055*)*
 - 8.1.13 Transfers from Reserves for 2015 (*see Motion E15-056*)*
 - 8.1.14 Draft 2016 Capital Budget (*see Motion E15-057*)*

- 8.2 Plan of Service
 - 8.2.1 Minutes of the October 3, 2015 Meeting*
- 8.3 Personnel
 - 8.3.1 Minutes of the October 3, 2015 Meeting*
 - 8.3.2 In-Camera Meetings and Minutes
- 8.4 County of Northern Lights Advisory Committee
 - 8.4.1 Minutes of the October 5, 2015 Meeting*
- 8.5 Clear Hills County Advisory Committee
 - 8.5.1 Minutes of the October 7, 2015 Meeting*
- 8.6 Municipal District of Spirit River Advisory Committee
 - 8.6.1 Minutes of the October 14, 2015 Meeting*
- 8.7 Municipal District of Greenview Advisory Committee
 - 8.7.1 Minutes of the October 22, 2015 Meeting*
- 8.8 Northern Sunrise County Advisory Committee
 - 8.8.1 Minutes of the November 2, 2015 Meeting*
- 9. NEW BUSINESS
 - 9.1 Attendance at 2016 Alberta Library Conference “*Shake It Up!*” (April 28 – May 1, 2016)
- 10. LONG SERVICE AWARDS
 - 5 years: Lynne Coulter
Cheryl Novak
Brenda Stanich
- 11. CORRESPONDENCE
 - 11.1 Letter of Congratulations to the New Minister of Municipal Affairs*
 - 11.2 Bonnie Gray, Public Library Services Branch – System Operating Grant*
 - 11.3 Minister of Culture and Tourism – Community Initiatives Program (CIP) Grant*
- 12. MEMBERS’ BUSINESS/ROUND ROBIN
- 13. NEXT MEETINGS
 - Executive: February 27, 2016 (TBA)
 - Board: March 19, 2016 (Grande Prairie)
 - Executive: April 16, 2016 (TBA)
 - Board/AGM: May 14, 2016 (Grande Prairie)
 - Executive: August 20, 2016 (TBA)
 - Board: September 17, 2016 (Peace River)
 - Executive: October 22, 2016 (TBA)
 - Board/Christmas Party: November 26, 2016 (Grande Prairie)
- 14. ADJOURNMENT

***Documents included**
****Documents to be provided at meeting**