

ULS Catalogues

Peace Library System offers a number of programs (catalogues) to assist library managers in the selection and ordering of bestseller or quality materials. United Library Services provides three main selection lists: Hotlist (Adult Best Sellers, Fiction and Non-Fiction), Super Forthcoming (Adult & Juvenile), and Bestsellers (Paperback Fiction).

A. Hotlist

The intent of this program is to ensure that the best-selling titles are in your library as soon as they are published. The PLS ordering department forwards the *Hotlist* of best-selling and high-interest titles that will soon be published. The *Hotlist* is created by ULS and not by Peace Library System. Select the titles that you would like to order by indicating the number of copies beside each title.

Your orders will be filled as the titles are published and received from the supplier. This should be near the projected publication date. A **40%** discount will apply to all titles. Unfortunately, a book cannot be returned unless it is damaged.

Hotlists are sent out in the **spring, fall and winter**. If there are new titles that are being published in between these lists, a mini-list will be produced and sent out.

B. Super Forthcoming

This program gives library managers the opportunity to order quality adult and children's books, mass market fiction, audiobooks, videos, and DVDs. The titles offered by this program include many award-winning titles. The non-fiction titles are listed by Dewey number and the fiction titles are listed by genre.

You will receive an order form, with an annotated list to aid your selection **every two months**. Select the titles you would like to order by indicating number of copies beside each title or by circling the title. There will be a **35%** discount on the list price. As the books are received from the vendor, your orders will be filled and the books will be shipped to your library. Unfortunately, a book cannot be returned unless it is damaged.

C. Bestsellers

United Library Services (ULS) sends out a list of 10 titles every month projected as bestsellers. PLS emails the titles to participating libraries. You mark the titles you would like to order and send it back to PLS. Normally you are required to respond within 3 working days. Libraries also have the option to automatically receive all ten Bestsellers each month. To sign up for this, please contact the ordering department.

There will be a **35%** discount on the list price. As soon as the books are received, your orders will be filled and the books will be shipped to your library. Unless there is a valid reason such as damage, books cannot be returned.