



## Call for Submissions for *The Excellence in Library Service Awards*

As part of its commitment to encourage innovation and recognize outstanding achievement in public and school library service in the Peace region, Peace Library System annually presents awards in three categories to public libraries and one award to school libraries. The Excellence in Library Service Awards will be presented at the Rural Libraries Conference on September 26, 2019.

### **Selection Process**

A committee of Peace Library System staff reviews the nominations and selects the recipient(s). An award is not necessarily given in each category each year.

### **Prize**

Each award consists of a framed certificate and a monetary award of \$200 to be used at the local library board's discretion.

### **Nomination Submissions**

Member library staff, board members, school administrators, teachers, or members of the public may submit nominations. Only one project per library may be nominated each year, and libraries cannot win for a project previously awarded.

**The nomination information provided by you is the *only* criteria by which the committee chooses the award recipients.** Therefore, we encourage you to provide as much detail as possible about the nominated project in your submission. The enclosed nomination form must accompany your nomination but you are welcome to submit supplementary material.

Please submit the attached nomination package by the deadline date. Nomination packages in an electronic format are also available on the Peace Library System website at [http://www.peacelibrarysystem.ab.ca/Excellence\\_Awards](http://www.peacelibrarysystem.ab.ca/Excellence_Awards).

Paper submissions shall be addressed to the Awards Committee and mailed to Peace Library System. Electronic submissions shall be sent to [estewart@peacelibrarysystem.ab.ca](mailto:estewart@peacelibrarysystem.ab.ca). Excerpts from submissions may be used in speeches and media releases.

Submissions must be postmarked or received electronically no later than **June 30, 2019**.

## **PART ONE**

### **Nominator Contact Information**

**Name:**

**Telephone:**

**Email:**

### **Project Information**

**Library Being Nominated:**

**Project Title:**

**Submission Category (select one):**

#### **A) Excellence in Public Library Programs and Services**

What has your library done to serve your community that is original and innovative? Tell us about a program or service that your library has developed that stands out among the pack.

#### **B) Excellence in Public Library Space**

Creating an inviting, inclusive, welcoming atmosphere is crucial for any library's success. What has your library done to make your physical space more attractive to the community? This might include a new building for your library; a renovation of the existing space; "cosmetic" upgrades like new furniture or paint; or displays of books and materials.

#### **C) Excellence in Public Library Promotions**

What have you done to reach out to your community and beyond to let them know about what's happening at the library and encourage them to make use of your services? Tell us about how you have promoted or advocated for your library in your community. This might be a formal marketing campaign, as with newspaper or radio ads; newspaper columns; membership drives; posters and advertising around town; or visits to schools or local organizations.

#### **D) Excellence in School Library Service**

What have you done to serve your students and school community that is outstanding? This might include learning commons initiatives; innovative use of technology; special programs and events; displays; and partnerships.

## **PART TWO**

- 1. What was your project?** Briefly describe the nature of your initiative, and its major goals and objectives. Explain who was involved in the project (staff members, board members, community partners, etc.).
  
- 2. What need did it meet in your community or school?** Describe the target group or audience to whom the initiative was directed and why, and discuss how that audience was reached.
  
- 3. What makes it excellent?** Comment on any original and innovative aspects of the initiative.
  
- 4. How successful was your project?** Evaluate how the goals and objectives were met and how the desired outcome was reached.
  
- 5. What was the reaction?** Document any community or school response to the initiative.

Please attach any relevant documents such as photographs, newspaper articles, social media posts, or letters of testimony from the community or the school that would round out your submission and help the committee make a decision.