



**MARIGOLD**  
LIBRARY SYSTEM

# LEAP: CIRCULATION BASICS

WHAT IS LEAP?

# LEAP



LEAP is the web-based version of Polaris



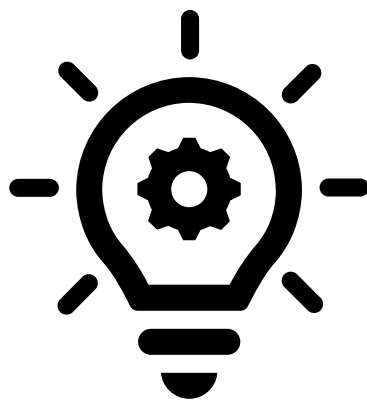
Use your favourite internet browser to access anywhere you have an internet connection



On-site access URL <https://leap.tracpac.ab.ca>



Off-site access URL <https://leap.tracpac.ab.ca/LeapWebAppExternal>



**TIP:** Clear and turn off your web browser autofill

LOGGING IN

In your favourite web browser, enter the appropriate URL (on-site or off-site)



Enter your **system domain\your Polaris username.**

**Domain\Username**

**Password**

**SIGN IN**



Enter your Polaris password. Click on SIGN IN.

Domain\Username

MLSCAL\mlschaworth

Password

.....

SIGN IN



Your BRANCH (library name) will automatically be filled.

**Branch**

Marigold Library System ▼

**Workstation**

LEAP Access Computer ▼

**CONTINUE** **CANCEL**



The WORKSTATION should say LEAP Access Computer. If not, use the drop-down to choose this option.

Click CONTINUE to complete the login process.

**Branch**

Marigold Library System ▼

**Workstation**

LEAP Access Computer ▼

CONTINUE

CANCEL

📄 CHECK IN

👤 NEW PATRON

🖨️ PRINT

LEAP home screen.

"A man is what he thinks about all day long."

- Ralph Waldo Emerson

# PRINTER OPTIONS

To set receipt printing preferences open the drop-down at your username. Choose SETTINGS.

- Settings
- Clear Cache
- Refresh Permissions
- Install Offline
- Logout

"A man is what he thinks about all day long."

- Ralph Waldo Emerson

# Settings

Select your desired PRINT OPTIONS.

### Check in

- Fine receipt
  - only if no eReceipt
- In-transit slip
  - Holds only
- Hold slip
- Hold call slip
- Hold pickup slip

### Check out

- Check out receipt
  - only if no eReceipt
- Fine receipt
  - only if no eReceipt
- In-transit slip
  - Holds only
- Hold slip
- Hold call slip
- Hold pickup slip

### Patron status

- Check out receipt
  - only if no eReceipt
- Fine receipt
  - only if no eReceipt
- In-transit slip
  - Holds only
- Hold slip
- Hold call slip
- Hold pickup slip

### ILL requests

- In-transit slip
- Print ILL Slip
- Print ILL Pickup Slip

### Hold requests

- In-transit slip
- Hold slip
- Hold call slip

### Item record

- Fine receipt
  - only if no eReceipt
- In-transit slip
  - Holds only

Click SAVE then CLOSE.

# Settings

- 
- 
- 

### Check in

- Fine receipt
  - only if no eReceipt
- In-transit slip
  - Holds only
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- Hold call slip
- Hold pickup slip

### Check out

- Check out receipt
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### Patron status

- Check out receipt
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### ILL requests

- In-transit slip
- Print ILL Slip
- Print ILL Pickup Slip

### Hold requests

- In-transit slip
- Hold slip
- Hold call slip

### Item record

- Fine receipt
  - only if no eReceipt
- In-transit slip

OPEN PATRON ACCOUNT



FIND

New ▾

Utilities ▾

Help ▾

👤 MLSchaworth (ASMLS) ▾

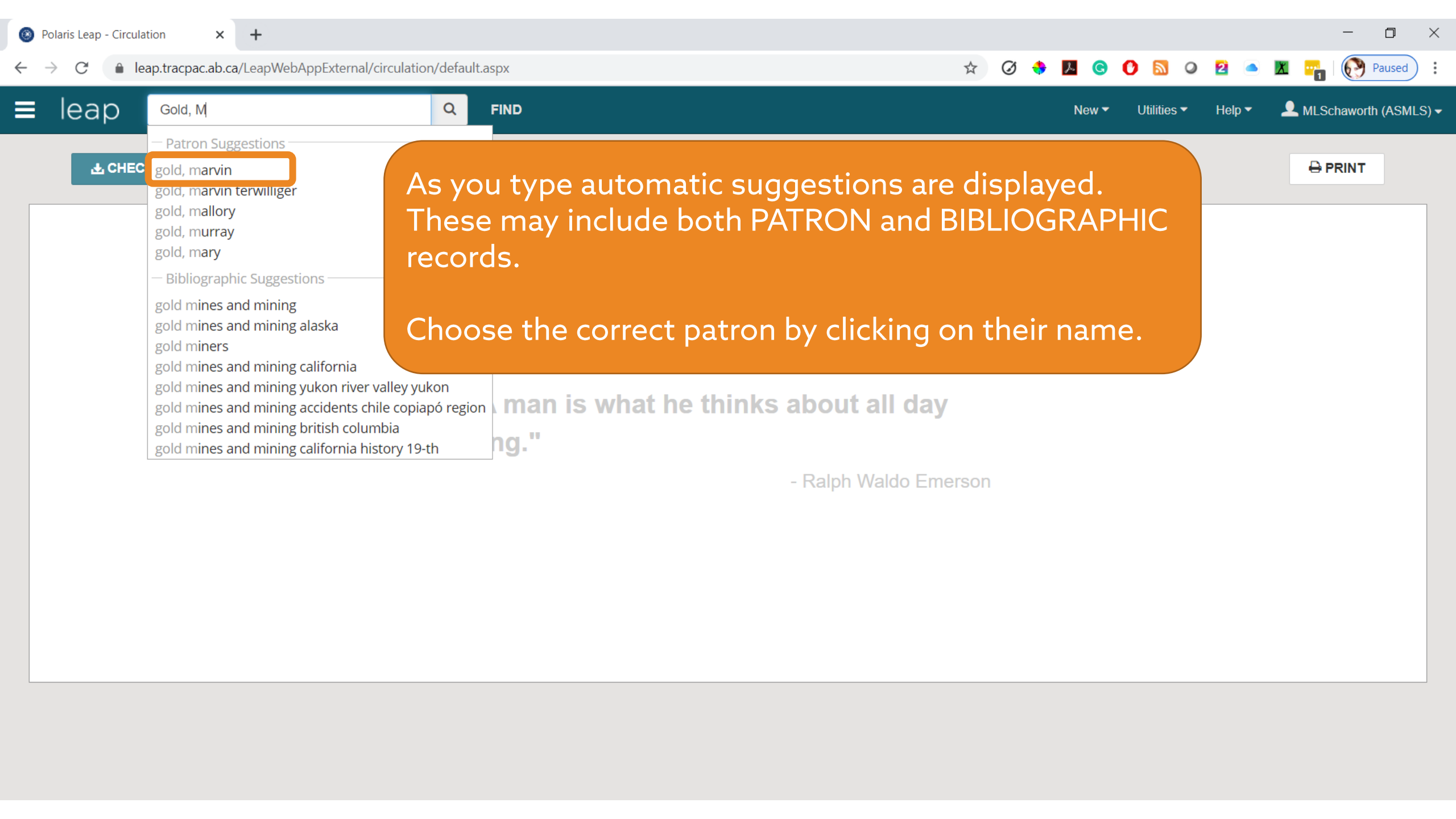
🖨️ PRINT

Use the QUICK SEARCH box to quickly look up a patron by scanning their barcode or typing in their name.

"A man is what he thinks about all day long."

- Ralph Waldo Emerson





CHECK

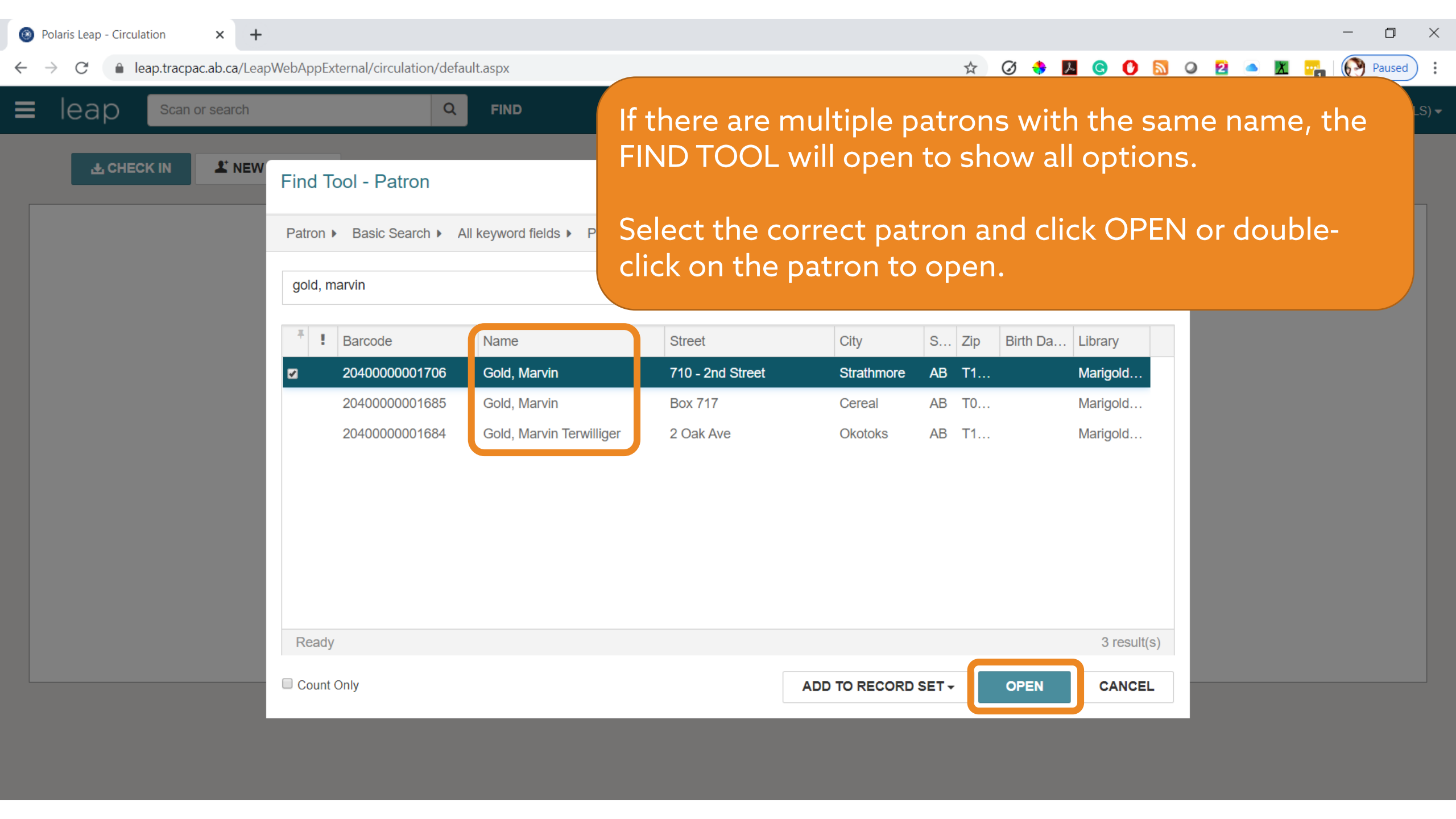
PRINT

As you type automatic suggestions are displayed. These may include both PATRON and BIBLIOGRAPHIC records. Choose the correct patron by clicking on their name.

- Patron Suggestions
  - gold, marvin
  - gold, marvin terwilliger
  - gold, mallory
  - gold, murray
  - gold, mary
- Bibliographic Suggestions
  - gold mines and mining
  - gold mines and mining alaska
  - gold miners
  - gold mines and mining california
  - gold mines and mining yukon river valley yukon
  - gold mines and mining accidents chile copiapó region
  - gold mines and mining british columbia
  - gold mines and mining california history 19-th

A man is what he thinks about all day

- Ralph Waldo Emerson



### Find Tool - Patron

Patron > Basic Search > All keyword fields > P

gold, marvin

	Barcode	Name	Street	City	S...	Zip	Birth Da...	Library
<input checked="" type="checkbox"/>	20400000001706	Gold, Marvin	710 - 2nd Street	Strathmore	AB	T1...		Marigold...
<input type="checkbox"/>	20400000001685	Gold, Marvin	Box 717	Cereal	AB	T0...		Marigold...
<input type="checkbox"/>	20400000001684	Gold, Marvin Terwilliger	2 Oak Ave	Okotoks	AB	T1...		Marigold...

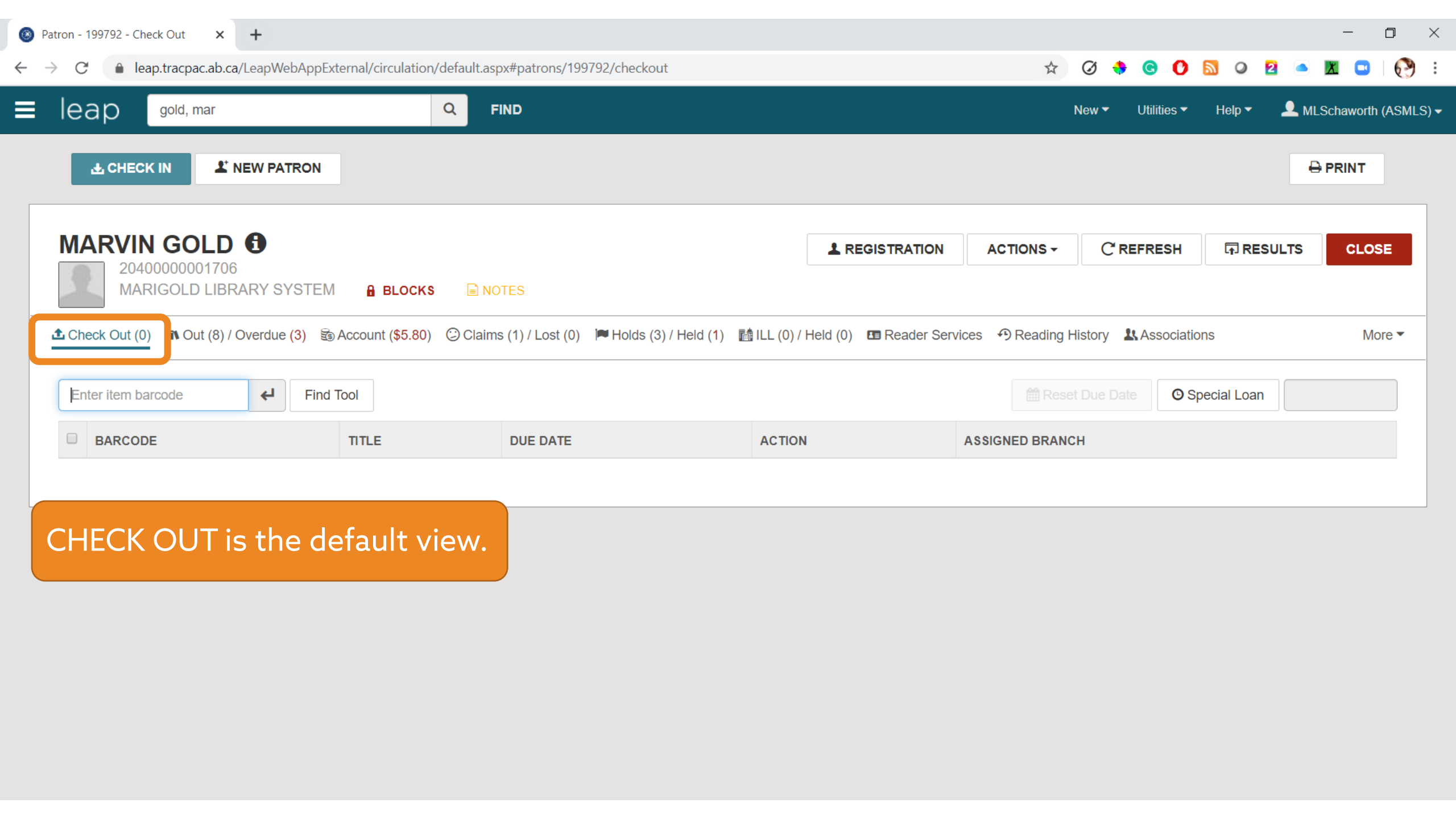
Ready

3 result(s)

Count Only

ADD TO RECORD SET - OPEN CANCEL

If there are multiple patrons with the same name, the FIND TOOL will open to show all options.  
Select the correct patron and click OPEN or double-click on the patron to open.



## MARVIN GOLD

20400000001706

MARIGOLD LIBRARY SYSTEM

 BLOCKS

 NOTES

 REGISTRATION

ACTIONS ▾


 REFRESH


 RESULTS

CLOSE

 [Check Out \(0\)](#)


 Out (8) /  Overdue (3)


 Account (\$5.80)

 Claims (1) /  Lost (0)

 Holds (3) /  Held (1)

 ILL (0) /  Held (0)

 Reader Services

 Reading History

 Associations


More ▾

Enter item barcode



Find Tool

 Reset Due Date

 Special Loan



BARCODE

TITLE

DUE DATE

ACTION

ASSIGNED BRANCH

CHECK OUT is the default view.

CHECK IN NEW PATRON

PRINT

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The OUT tab will alert you to any outstanding materials, including overdue items.

IONS REFRESH RESULTS CLOSE

Check Out (0) Out (8) / Overdue (3) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations More

Renew Special Renew Reset Due Date Estimate Fines Make A Claim Declare Lost Print List More Filter Items

TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
Book on CD	2020-04-02	30410000208756	Lethal white	Galbraith, Robert,...	2 of 2	No	GAL	Marigold Library System
Book	2020-04-02	30400022250183	Night moves : stories	Van Camp, Richard,...	2 of 2	No	VANC	Marigold Library System
Book - Paperback	2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
Book on CD	2020-04-22	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
Book on CD	2020-04-22	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System



CHECK IN NEW PATRON

PRINT

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The CLAIMS / LOST tab will indicate any CLAIM or LOST items.

RESULTS CLOSE

Check Out (0) Out (8) / Overdue (3) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations More

Reset Claim Count Estimate Fines Notification History Declare Lost Check In / Charge Missing Parts

Filter Claims

Total Claims: 4 Current Claims: 1 Lost: 0

BARCODE	TITLE	CLAIM DATE	DESCRIPTION	DUE DATE
30400023839687	November road	2020-04-08	Claim Returned	2020-04-02

CHECK IN NEW PATRON

PRINT

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The HOLDS tab will indicate any outstanding holds or held items.

RESULTS CLOSE

Check Out (0) Out (8) / Overdue (3) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations More

New Hold Cancel Reactivate Delete Suspend/Reactivate Fill Now Convert To ILL Deny Ask Me Later More Filter Holds

AUTHOR	TITLE	FORMAT	CALL NUMBER	ACTIVATION DATE	STATUS	PICKUP BRANCH	QUEUE	HOLD UNTIL	GROUP
Austin, Debra, 1957-	Daughter of Kura	Book		2020-04-08	Active	Marigold Library System	1		
Ghahremani, Susie, author, illustrator	Stack the cats	Book		2020-05-11	Inactive	Marigold Library System			
Ghahremani, Susie, author, illustrator.	Balance the birds	Book	E GHA	2020-04-08	Held	Marigold Library System		2020-04-24	

CHECK OUT



🔍

📄 CHECK IN

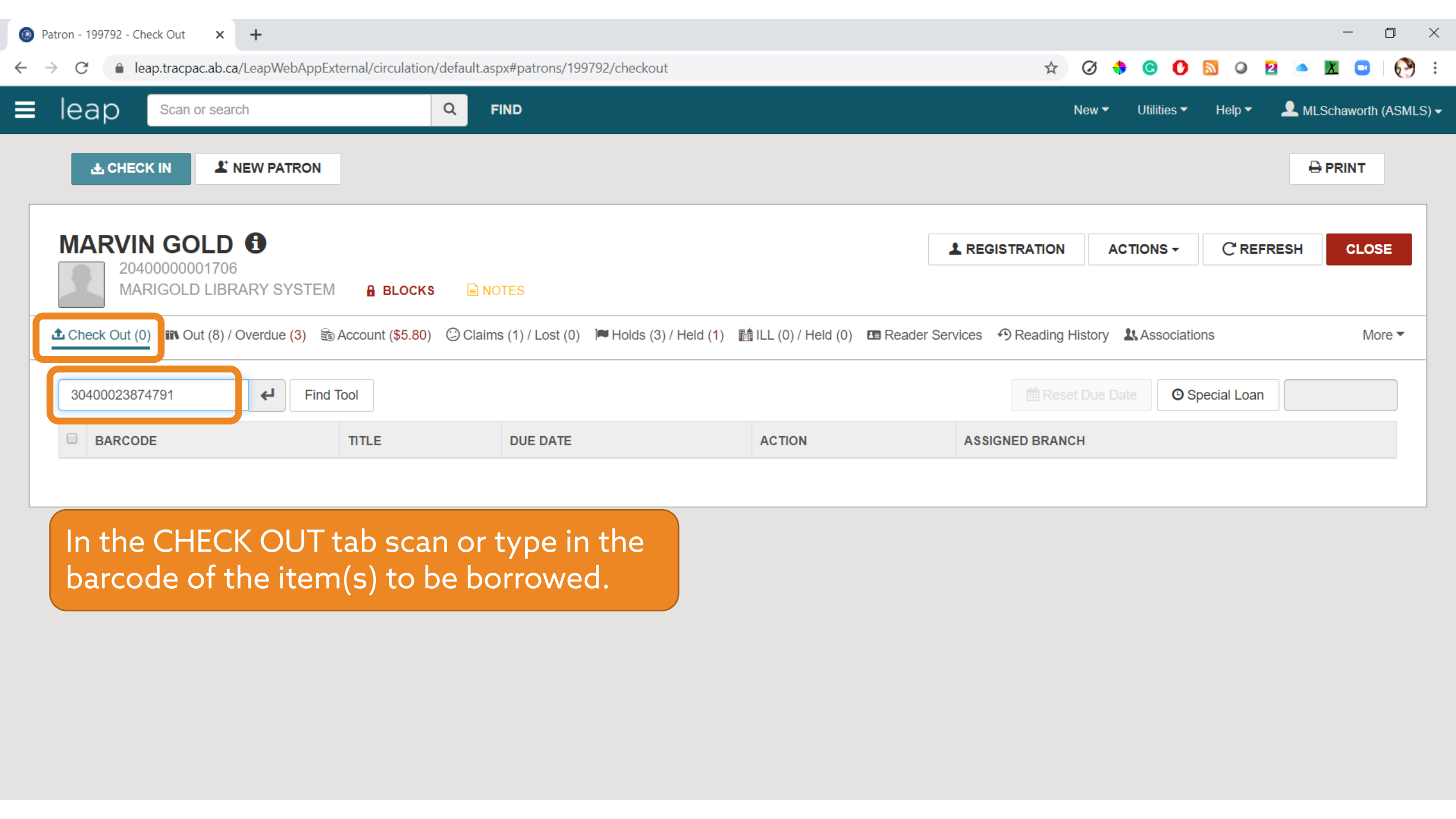
👤 NEW PATRON

🖨️ PRINT

Open the patron's account.

"Genius is the ability to put into effect what is on your mind."

- F. Scott Fitzgerald



In the CHECK OUT tab scan or type in the barcode of the item(s) to be borrowed.

CHECK IN

NEW PATRON

Check-out successful

PRINT

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MARIGOLD LIBRARY SYSTEM

BLOCKS NOTES

REGISTRATION ACTIONS REFRESH COMPLETE

Check Out (1) Out (9) / Overdue (3) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations More

Enter item barcode Find Tool

Reset Due Date Special Loan

BARCODE	TITLE	DUE DATE	ACTION	ASSIGNED BRANCH
30400023874791	Island of the blue foxes : disaster and triumph on the Bering's great voyage to Alaska	2020-04-29	Check Out	Marigold Library System

If the check out is successful the item will be listed and a green banner will appear at the top of the screen.

CHECK IN

NEW PATRON

PRINT

MARVIN GOLD ⓘ



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MARIGOLD LIBRARY SYSTEM

BLOCKS NOTES

REGISTRATION ACTIONS REFRESH COMPLETE

Check Out (1) **Out (9) / Overdue (3)**

To print the list of items out switch to the OUT tab.

Renew Special Renew Reset Due Date Estimate Fines Make A Claim Declare Lost Print List More Filter Items

TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
Book	2020-04-29	30400023874791	Island of the blue foxes : disaster and triumph on the Bering's great voyage to Alaska	Bown, Stephen R., ...	2 of 2	No	910.916451 BOW	Marigold Library System
Book on CD	⚠ 2020-04-02	30410000208756	Lethal white	Galbraith, Robert,...	2 of 2	No	GAL	Marigold Library System
Book	⚠ 2020-04-02	30400022250183	Night moves : stories	Van Camp, Richard,...	2 of 2	No	VANC	Marigold Library System
Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
Book on CD	2020-04-22	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System

CHECK IN

NEW PATRON

PRINT

Select the entire list of items out by checking the selection box at the top of the list.  
Click on PRINT LIST.

REGISTRATION

ACTIONS

REFRESH

COMPLETE

Held (0) Reader Services Reading History Associations More

Renew

Special Renew

Reset Due Date

Estimate Fines

Make A Claim

Declare Lost

Print List

More

Filter Items

<input checked="" type="checkbox"/>	TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input checked="" type="checkbox"/>	Book	2020-04-29	30400023874791	Island of the blue foxes : disaster and triumph on the Bering's great voyage to Alaska	Bown, Stephen R., ...	2 of 2	No	910.916451 BOW	Marigold Library System
<input checked="" type="checkbox"/>	Book on CD	⚠ 2020-04-02	30410000208756	Lethal white	Galbraith, Robert,...	2 of 2	No	GAL	Marigold Library System
<input checked="" type="checkbox"/>	Book	⚠ 2020-04-02	30400022250183	Night moves : stories	Van Camp, Richard,...	2 of 2	No	VANC	Marigold Library System
<input checked="" type="checkbox"/>	Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
<input checked="" type="checkbox"/>	Book on CD	2020-04-22	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System

RENEW ITEMS OUT

CHECK IN

NEW PATRON

PRINT

**MARVIN GOLD** ⓘ  
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MARIGOLD LIBRARY SYSTEM

Check Out (1) **Out (9) / Overdue (3)**

REFRESH COMPLETE

Click on the OUT tab to view all items currently checked out to the patron.  
Just checked out items will appear at the top. Previously checked out items will appear below in order of nearest to farthest due date.

Renew Special Renew

Filter Items

TYPE	DUE ON ▼	BARCODE	TITLE	AUTHOR	LEFT	FILLS HOLD	CALL NO.	BRANCH
Book	2020-04-29	30400023874791	Island of the blue foxes : disaster and triumph on the Bering's great voyage to Alaska	Bown, Stephen R., ...	2 of 2	No	910.916451 BOW	Marigold Library System
Book on CD	⚠ 2020-04-02	30410000208756	Lethal white	Galbraith, Robert,...	2 of 2	No	GAL	Marigold Library System
Book	⚠ 2020-04-02	30400022250183	Night moves : stories	Van Camp, Richard,...	2 of 2	No	VANC	Marigold Library System
Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
Book on CD	2020-04-22	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System

CHECK IN

NEW PATRON

PRINT

# MARVIN GOLD



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MARIGOLD LIBRARY SYSTEM

BLOCKS NOTES

REGISTRATION ACTIONS REFRESH COMPLETE

Click on the DUE ON column header to re-sort the entire list by nearest to farthest due date.

Check Out (1) Out (9) / Overdue (3)

Renew Special Renew

Filter Items

	TYPE	DUE ON ▼	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input type="checkbox"/>	Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
<input type="checkbox"/>	Book	⚠ 2020-04-02	30400022250183	Night moves : stories	Van Camp, Richard,...	2 of 2	No	VANC	Marigold Library System
<input type="checkbox"/>	Book on CD	⚠ 2020-04-02	30410000208756	Lethal white	Galbraith, Robert,...	2 of 2	No	GAL	Marigold Library System
<input type="checkbox"/>	Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-22	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System



CHECK IN

NEW PATRON

PRINT

# MARVIN GOLD ⓘ



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MARIGOLD LIBRARY SYSTEM

BLOCKS NOTES

REGISTRATION ACTIONS REFRESH COMPLETE

Check Out (1) Out (9) / Overdue (3) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations More

Renew Special Renew Reset Due Date Estimate Fines Make A Claim Declare Lost Print List More Filter Items

<input type="checkbox"/>	TYPE	DUE ON ▼	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input checked="" type="checkbox"/>	Book - Paperback							BRO	Marigold Library System
<input checked="" type="checkbox"/>	Book							VANC	Marigold Library System
<input type="checkbox"/>	Book on CD	⚠ 2020-04-02	30410000208756	Lethal white	Galbraith, Robert...	2 of 2	No	GAL	Marigold Library System
<input type="checkbox"/>	Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-22	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System

Select the item(s) to be renewed.  
To select all items check the box at the top of the list.

CHECK IN

NEW PATRON

PRINT

**MARVIN GOLD** ⓘ



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BLOCKS NOTES

REGISTRATION ACTIONS REFRESH COMPLETE

Check Out (1) Out (9) / Overdue (3) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations More

Renew

Click on the RENEW button.

Make A Claim Declare Lost Print List More

Filter Items

	TYPE	DUE ON ▼	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input checked="" type="checkbox"/>	Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
<input checked="" type="checkbox"/>	Book	⚠ 2020-04-02	30400022250183	Night moves : stories	Van Camp, Richard,...	2 of 2	No	VANC	Marigold Library System
<input type="checkbox"/>	Book on CD	⚠ 2020-04-02	30410000208756	Lethal white	Galbraith, Robert,...	2 of 2	No	GAL	Marigold Library System
<input type="checkbox"/>	Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-22	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System

If an item is blocked for renewal (e.g. Hold, exceeds renewal limit, etc.) a pop-up message will appear.

**Item fills a request**

Barcode: 30400024196186  
Title: Tailspin

This item fills a request at Marigold Library System (ASMLS).

Do you want to renew the item?  
(The hold request will remain active.)

**RENEW** **DO NOT RENEW**

### MARVIN GOLD ⓘ

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MARIGOLD LIBRARY SYSTEM

Check Out (1) Out (9) / Overdue (3) Accounts

Renew Special Renew Reset

TYPE	DUE ON	BARCODE	CALL NO.	BRANCH
Book - Paperback	2020-04-02	30400024196186	BRO	Marigold Library System
Book	2020-04-02	30400022250183	VANC	Marigold Library System
Book on CD	2020-04-02	30410000208756	GAL	Marigold Library System
Book	2020-04-22	30400023727221	GRA	Marigold Library System
Book on CD	2020-04-22	30410000149729	FIN	Marigold Library System

# MARVIN GOLD

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MARIGOLD LIBRARY SYSTEM **BLOCKS** NOTES

REGISTRATION ACTIONS REFRESH COMPLETE

Check Out (1) Out (9) / Overdue (2) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations More

Renew Special Renew Reset Due Date Estimate Fines Make A Claim Declare Lost Print List More Filter Items

TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
Book - Paperback	2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	Yes	BRO	Marigold Library System
Book on CD	2020-04-02	30410000208756	Lethal white	Galbraith, Robert,...	2 of 2	No	GAL	Marigold Library System
Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System
				Joseph,	2 of 2	No	FIN	Marigold Library System
				m, John,	2 of 2	No	GRI	Marigold Library System
Book	2020-04-29	30400022250183	Night moves : stories	Van Camp, Richard,...	1 of 2	No	VANC	Marigold Library System

If the renewal is successful the new due date will appear beside the item.

2020-04-29 30400022250183 Night moves : stories

**SPECIAL RENEW & RESET DUE DATE**

CHECK IN

NEW PATRON

PRINT

MARVIN GOLD

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MARIGOLD LIBRARY SYSTEM

REFRESH CLOSE

Check Out (0) Out (9) / Overdue (2)

SPECIAL RENEW allows you to adjust renewal loan periods.  
In the ITEMS OUT tab select the item(s) to be renewed.  
Click on the SPECIAL RENEW button.

Renew Special Renew

	TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input checked="" type="checkbox"/>	Book on CD	2020-04-02	30410000208756	Lethal white	Galbraith, Robert...	2 of 2	No	GAL	Marigold Library System
<input type="checkbox"/>	Book - Paperback	2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-22	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-22	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System
<input type="checkbox"/>	Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System

CHECK IN

NEW PATRON

PRINT

MARVIN GOLD

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Check Out (0) | Out (9) / Overdue (2)

Renew

Special Renew

Use the calendar to choose the renewal due date, or enter the length of the loan period in the space provided.  
Click on the SPECIAL RENEW button to complete the action.

May 2020

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Loan period:  Days

Apply to next item only  
 Apply to all items for this patron

SPECIAL RENEW CANCEL

TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
------	--------	---------	-------	--------	---------------	------------	----------	--------

CHECK IN

NEW PATRON

PRINT

MARVIN GOLD ⓘ



20400000001706  
MARIGOLD LIBRARY SYSTEM

BLOCKS NOTES

REGISTRATION ACTIONS REFRESH CLOSE

Check Out (0) Overdue (1) Account (\$5.80) Claims (1) Lost (0) Holds (2) Hold (1) Reader Services Reading History Associations More

The new due date appears and the renewal indicator is updated.

Renew

More

Filter Items

TYPE	DUE ON ▼	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
Book on CD	2020-05-05	30410000208756	Lethal white	Galbraith, Robert,...	1 of 2	No	GAL	Marigold Library System
Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
Book on CD	2020-04-22	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
Book on CD	2020-04-22	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System
Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System



RESET DUE DATE allows you to change a due date already set. This DOES NOT count towards the renewal limit.  
In the ITEMS OUT tab select the item(s) to be changed. Click on the RESET DUE DATE button.

CHECK IN NEW PATRON

PRINT

MARVIN GOLD  
20400000001706  
MARIGOLD LIBRARY SYSTEM

REFRESH CLOSE

Check Out (0) Out (9) / Overdue (1)

Renew Special Renew Reset Due Date Estimate Fines Make A Claim Declare Lost Print List More Filter Items

	TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input type="checkbox"/>	Book on CD	2020-05-05	30410000208756	Lethal white	Galbraith, Robert...	1 of 2	No	GAL	Marigold Library System
<input type="checkbox"/>	Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
<input checked="" type="checkbox"/>	Book on CD	2020-04-22	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
<input checked="" type="checkbox"/>	Book on CD	2020-04-22	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System
<input type="checkbox"/>	Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System

📄 CHECK IN

👤 NEW PATRON

🖨️ PRINT

# MARVIN GOLD ⓘ



20400000001706  
MARIGOLD LIBRARY SYSTEM

🔒 BLOCKS 📄 NOTES

👤 REGISTRATION ACTIONS ↕ REFRESH **CLOSE**

📦 Check Out (0) 📖 Out (9) / Overdue (1) 💰 Account (\$5.80) 😞 Claims (1) / Lost (0) 📄 Holds (3) / Held (1) 📖 ILL (0) / Held (0) 📄 Reader Services 🔄 Reading History 👤 Associations More ▾

🔄 Renew ⌚ Special Renew 📅 Reset Due Date 📄 Estimate Fines 😞 Make A Claim ✂️ Declare Lost 🖨️ Print List More ▾ Filter Items

Apr 2020

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Use the calendar to choose the new due date.  
Click on the RESET DUE DATE button to complete the action.

**RESET DUE DATE** CANCEL

☐	TYPE	DUE ON ▾	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
☐	📖	2020-05-05	30410000208756	Lethal white	Galbraith,	1 of 2	No	GAL	Marigold Library System

CHECK IN NEW PATRON

Item due date reset successfully

PRINT

MARVIN GOLD

20400000001706 MARIGOLD LIBRARY SYSTEM BLOCKS NOTES

REGISTRATION ACTIONS REFRESH CLOSE

Check Out (0) Out (9) / Overdue (1) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations

Renew Special Renew Reset Due Date Estimate Fines Make A Claim Declare Lost Print List More Filter Items

Table with columns: TYPE, DUE ON, BARCODE, TITLE, AUTHOR, RENEWALS LEFT, FILLS HOLD, CALL NO., BRANCH. Rows include items like 'Lethal white', 'The rooster bar', and 'The switch'.

The new due date appears.

2020-04-27

LOST ITEMS

CHECK IN NEW PATRON

PRINT

MARVIN GOLD

2040000001706 MARIGOLD LIBRARY SYSTEM

REGISTRATION ACTIONS REFRESH CLOSE

To set an item as LOST go to the OUT tab.

Check Out (0) Out (9) / Overdue (1)

Reading History Associations More

Renew Special Renew Reset Due Date Estimate Fines Make A Claim Declare Lost Print List More Filter Items

	TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input type="checkbox"/>	Book on CD	2020-05-05	30410000208756	Lethal white	Galbraith, Robert...	1 of 2	No	GAL	Marigold Library System
<input type="checkbox"/>	Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-27	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-27	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System
<input type="checkbox"/>	Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System

CHECK IN

NEW PATRON

PRINT

# MARVIN GOLD ⓘ



20400000001706  
MARIGOLD LIBRARY SYSTEM

BLOCKS NOTES

REGISTRATION

ACTIONS

REFRESH

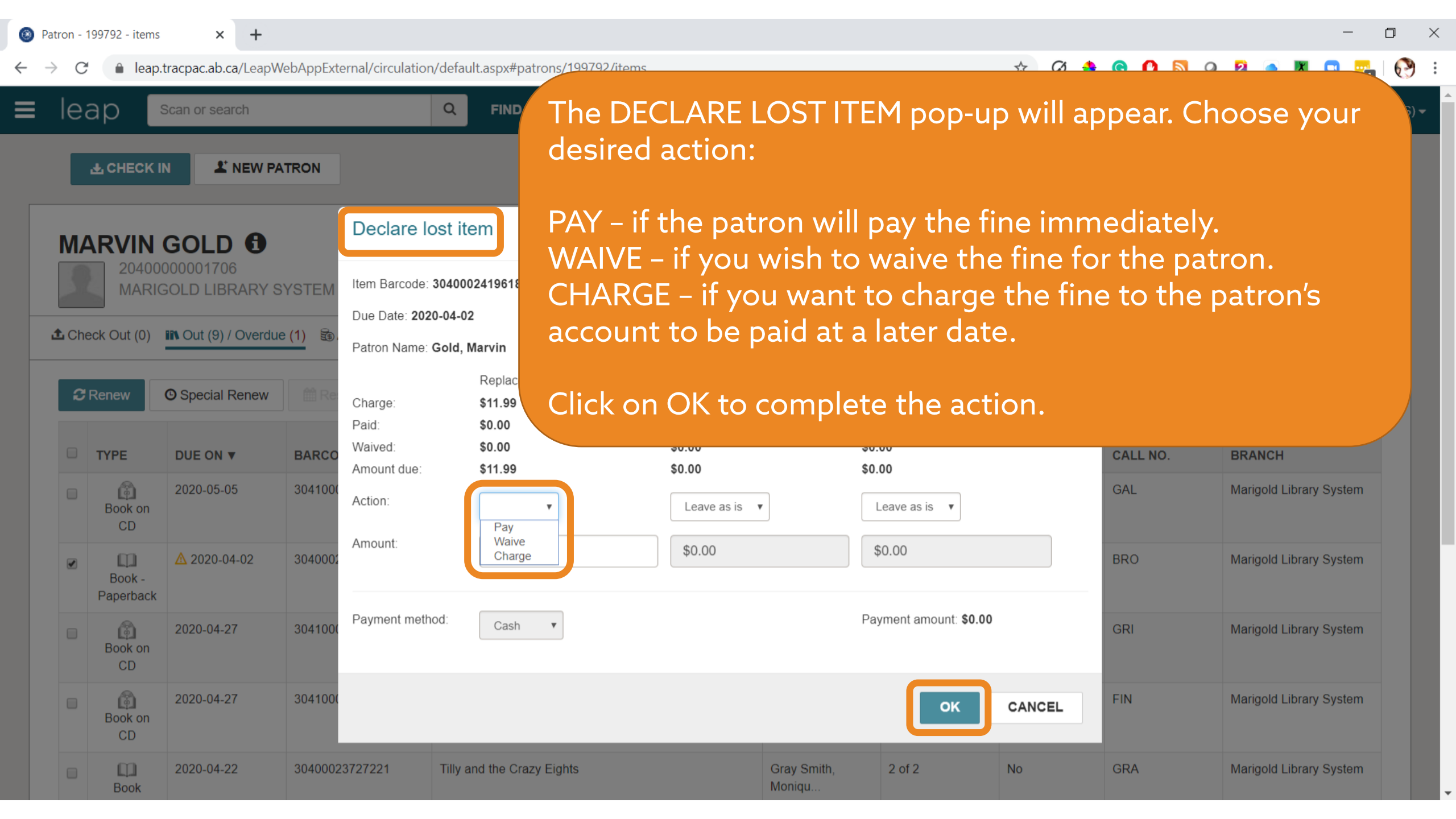
CLOSE

Check Out (0) Out (9) / Overdue (1) Account (\$5.80) Claims (1) / Lost (0) Holds (3) / Held (1) ILL (0) / Held (0) Reader Services Reading History Associations More

Renew Special Renew Reset Due Date Estimate Fines Make A Claim **Declare Lost** Print List More Filter Items

Select the item(s) to be set as LOST and click on the DECLARE LOST button.

	TYPE					RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input type="checkbox"/>	Bo					1 of 2	No	GAL	Marigold Library System
<input checked="" type="checkbox"/>	Book - Paperback	⚠ 2020-04-02	30400024196186	Tailspin	Brown, Sandra, 194...	2 of 2	No	BRO	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-27	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-27	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System
<input type="checkbox"/>	Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System



The DECLARE LOST ITEM pop-up will appear. Choose your desired action:

**PAY** – if the patron will pay the fine immediately.

**WAIVE** – if you wish to waive the fine for the patron.

**CHARGE** – if you want to charge the fine to the patron's account to be paid at a later date.

Click on OK to complete the action.

Declare lost item

Item Barcode: 3040002419618  
Due Date: 2020-04-02  
Patron Name: Gold, Marvin

Charge: \$11.99  
Paid: \$0.00  
Waived: \$0.00  
Amount due: \$11.99  
Action: [Pay selected] [Leave as is] [Leave as is]  
Amount: [input field] [input field: \$0.00] [input field: \$0.00]  
Payment method: Cash  
Payment amount: \$0.00

OK CANCEL

MARVIN GOLD  
20400000001706  
MARIGOLD LIBRARY SYSTEM

Check Out (0) Out (9) / Overdue (1)

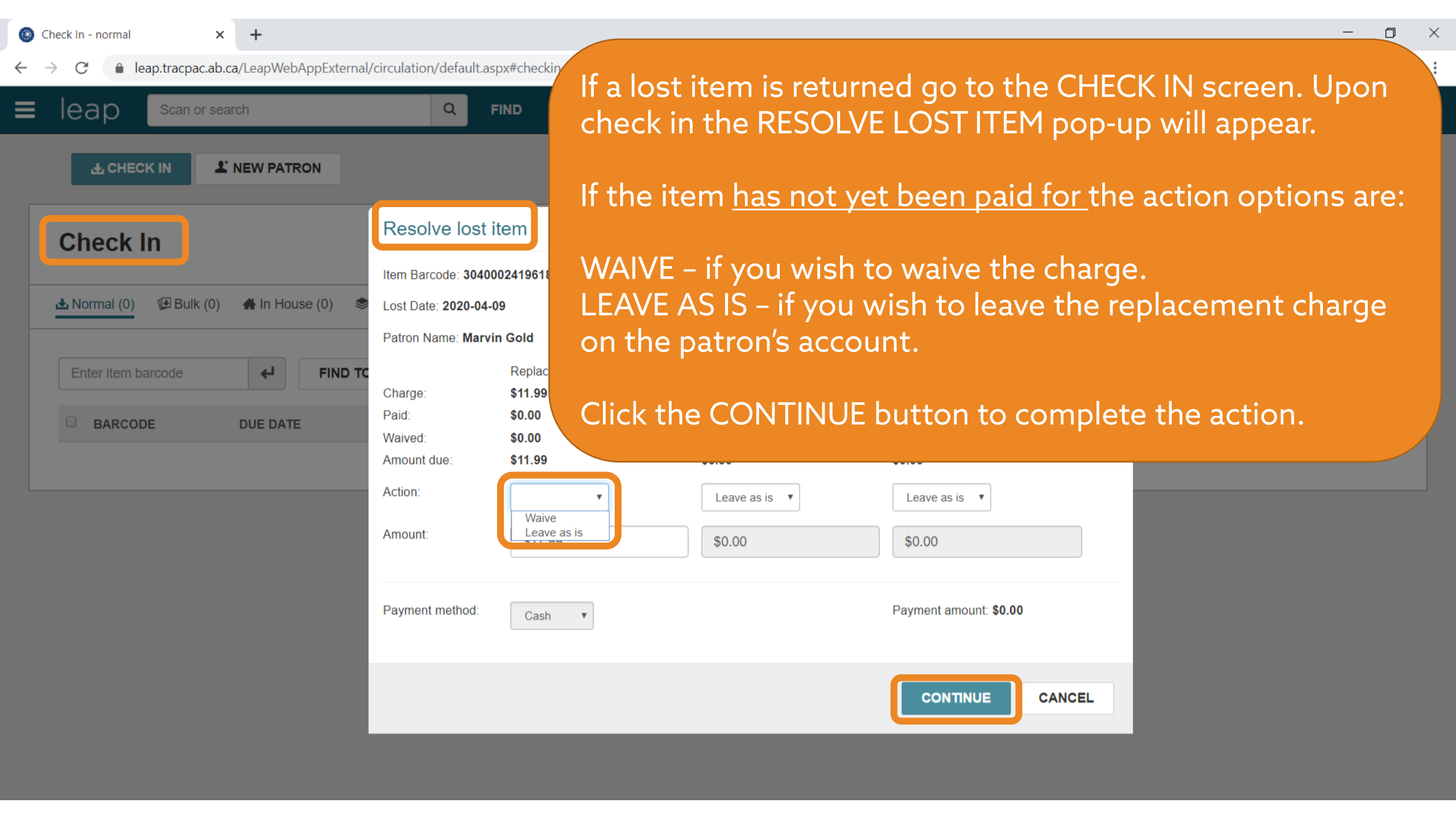
Renew Special Renew

TYPE	DUE ON	BARCODE
Book on CD	2020-05-05	3041000
Book - Paperback	2020-04-02	3040002
Book on CD	2020-04-27	3041000
Book on CD	2020-04-27	3041000
Book	2020-04-22	30400023727221

CALL NO.	BRANCH
GAL	Marigold Library System
BRO	Marigold Library System
GRI	Marigold Library System
FIN	Marigold Library System
GRA	Marigold Library System







If a lost item is returned go to the CHECK IN screen. Upon check in the RESOLVE LOST ITEM pop-up will appear.

If the item has not yet been paid for the action options are:

WAIVE – if you wish to waive the charge.

LEAVE AS IS – if you wish to leave the replacement charge on the patron's account.

Click the CONTINUE button to complete the action.

**Resolve lost item**

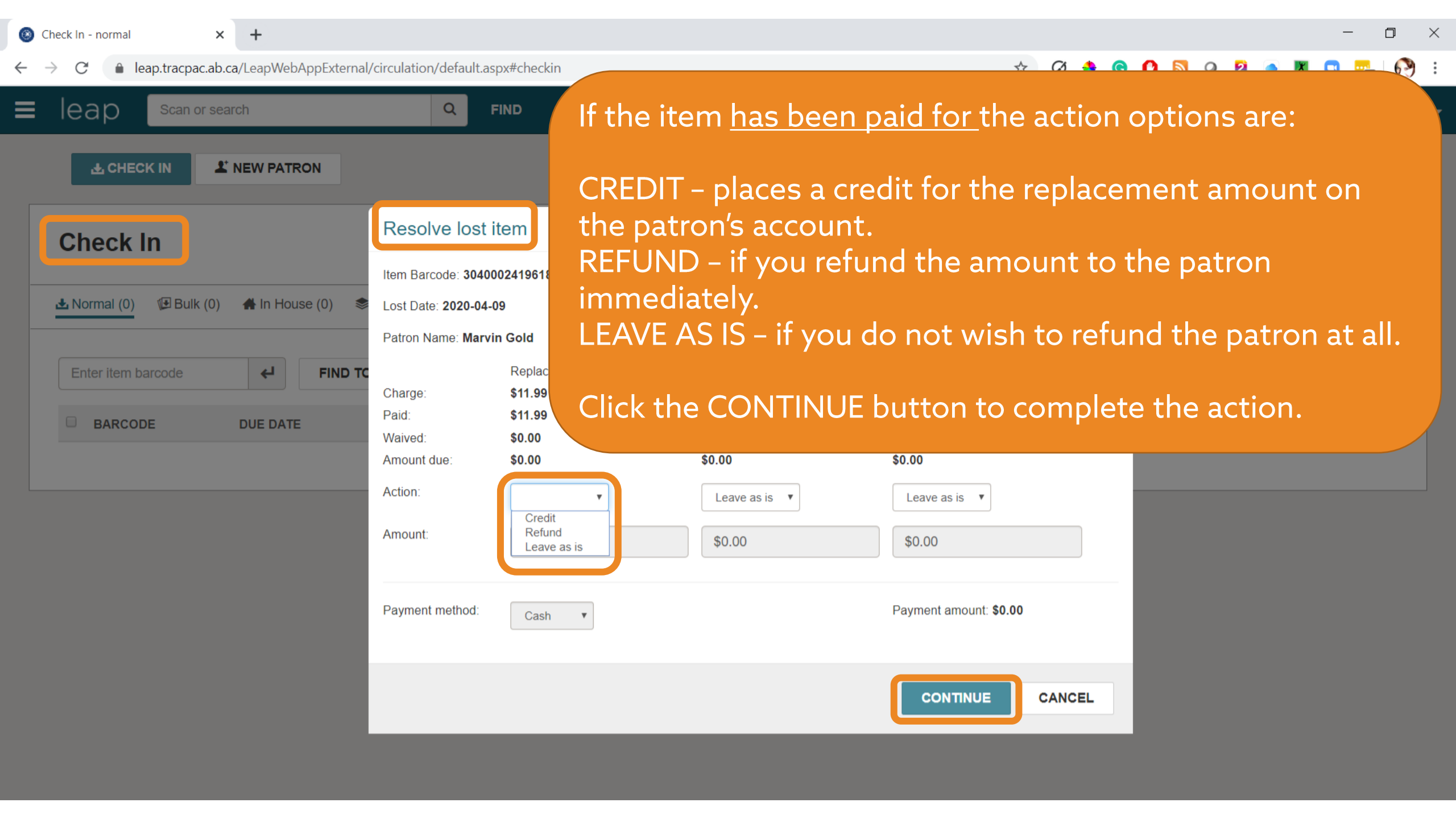
Item Barcode: 3040002419618  
Lost Date: 2020-04-09  
Patron Name: **Marvin Gold**

Charge: **\$11.99**  
Paid: **\$0.00**  
Waived: **\$0.00**  
Amount due: **\$11.99**

Action:

Amount:

Payment method:  Payment amount: **\$0.00**



If the item has been paid for the action options are:

CREDIT – places a credit for the replacement amount on the patron’s account.

REFUND – if you refund the amount to the patron immediately.

LEAVE AS IS – if you do not wish to refund the patron at all.

Click the CONTINUE button to complete the action.

Resolve lost item

Item Barcode: 3040002419618  
Lost Date: 2020-04-09  
Patron Name: Marvin Gold

	Replac		
Charge:	\$11.99		
Paid:	\$11.99		
Waived:	\$0.00		
Amount due:	\$0.00	\$0.00	\$0.00
Action:	<input type="text" value="Credit"/>	<input type="text" value="Leave as is"/>	<input type="text" value="Leave as is"/>
Amount:	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Payment method:	<input type="text" value="Cash"/>	Payment amount: \$0.00	

CONTINUE CANCEL

CLAIMS

CHECK IN

NEW PATRON

PRINT

MARVIN GOLD

20400000001706  
MARIGOLD LIBRARY SYSTEM

REGISTRATION ACTIONS REFRESH CLOSE

To set item(s) as CLAIM RETURNED or CLAIM NEVER HAD go to the OUT tab.

Check Out (0) **Out (8) / Overdue (0)**

More

Renew Special Renew Reset Due Date Estimate Fines Make A Claim Declare Lost Print List More Filter Items

TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System
Book on CD	2020-04-27	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
Book on CD	2020-04-27	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System
Book	2020-04-29	30400022250183	Night moves : stories	Van Camp, Richard,...	1 of 2	No	VANC	Marigold Library System
Book	2020-04-29	30400023874791	Island of the blue foxes : disaster and triumph on the Bering's great voyage to Alaska	Bown, Stephen R., ...	2 of 2	No	910.916451 BOW	Marigold Library System
Book	2020-05-05	30400023874734	The dark and other love stories	Willis, Deborah	1 of 2	No	WIL	Marigold Library System

**CHECK IN** **NEW PATRON**

**PRINT**

### MARVIN GOLD

**REGISTRATION** **ACTIONS** **REFRESH** **CLOSE**

Select the item(s) to be claimed and click on the MAKE A CLAIM button.

Services **Reading History** **Associations** **More**

**Renew** **Special Renew** **Reset Due Date** **Estimate Fines** **Make A Claim** **Declare Lost** **Print List** **More** **Filter Items**

	TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input checked="" type="checkbox"/>	Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-27	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
<input type="checkbox"/>	Book on CD	2020-04-27	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System
<input type="checkbox"/>	Book	2020-04-29	30400022250183	Night moves : stories	Van Camp, Richard,...	1 of 2	No	VANC	Marigold Library System
<input type="checkbox"/>	Book	2020-04-29	30400023874791	Island of the blue foxes : disaster and triumph on the Bering's great voyage to Alaska	Bown, Stephen R., ...	2 of 2	No	910.916451 BOW	Marigold Library System
<input type="checkbox"/>	Book	2020-05-05	30400023874734	The dark and other love stories	Willis, Deborah	1 of 2	No	WIL	Marigold Library System

CHECK IN

NEW PATRON

PRINT

# MARVIN GOLD



20400000001706  
MARIGOLD LIBRARY SYSTEM

BLOCKS NOTES

REGISTRATION ACTIONS REFRESH CLOSE

Choose the type of claim from the drop-down. Click on the CLAIM button to complete the action.

Choose a claim status:   
Claim Returned   
Claim Returned   
Claim Never Had

CLAIM CANCEL

TYPE	DUE ON	BARCODE	TITLE	AUTHOR	RENEWALS LEFT	FILLS HOLD	CALL NO.	BRANCH
<input checked="" type="checkbox"/> Book	2020-04-22	30400023727221	Tilly and the Crazy Eights	Gray Smith, Moniqu...	2 of 2	No	GRA	Marigold Library System
<input type="checkbox"/> Book on CD	2020-04-27	30410000167234	The rooster bar	Grisham, John, aut...	2 of 2	No	GRI	Marigold Library System
<input type="checkbox"/> Book on CD	2020-04-27	30410000149729	The switch	Finder, Joseph, au...	2 of 2	No	FIN	Marigold Library System
<input type="checkbox"/> Book	2020-04-29	30400022250183	Night moves : stories	Van Camp, Richard	1 of 2	No	VANC	Marigold Library System

CHECK IN

NEW PATRON

Check-in successful

PRINT

Check In

If a claimed item is located in the library or returned, check it in to resolve the claim.

CLOSE

Normal (1) Bulk

Enter item barcode [ ] FIND TOOL Free Days 1 2020-04-08

ACTIONS

BARCODE	DUE DATE	STATUS	COMMENT	TITLE	MATERIAL TYPE	PATRON NAME	ASSIGNED BRANCH
30400023727221	2020-04-22	Claim Returned -> In	Item was Claim Returned	Tilly and the Crazy Eights	Book	Marvin Gold	Marigold Library System (ASMLS)

CHECK IN NEW PATRON

PRINT

MARVIN GOLD

20400000001706 MARIGOLD LIBRARY SYSTEM BLOCKS NOTES

REGISTRATION ACTIONS REFRESH CLOSE

When finished all transactions for the patron click on the CLOSE button to close the workform.

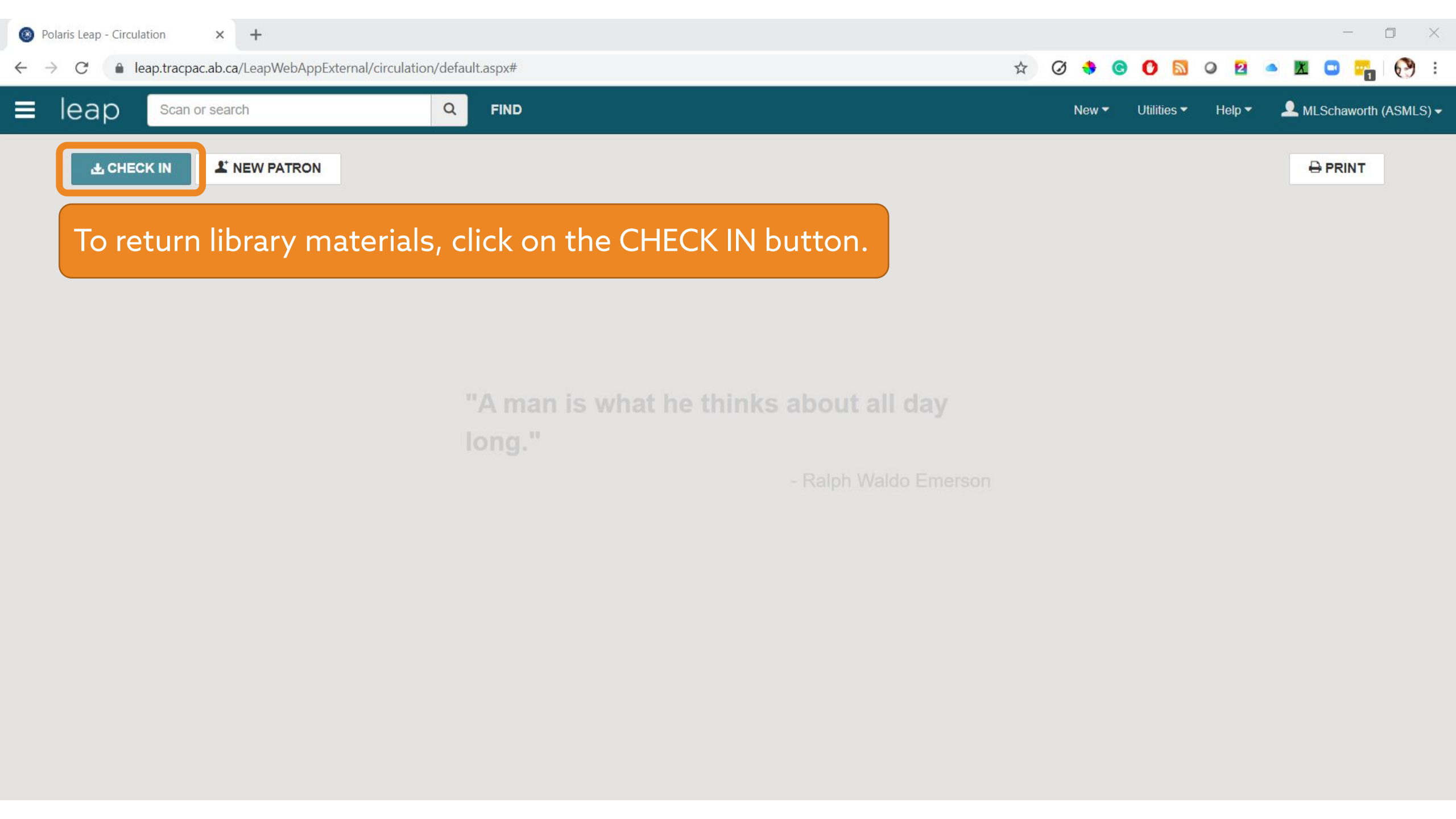
Check Out (0) Out (9) / Overdue (1) Account (\$5.80) Claims (1) / Lost (0) Holds (3)

Renew Special Renew Reset Due Date Estimate Fines Make A Claim

Table with columns: TYPE, DUE ON, BARCODE, TITLE, AUTHOR, RENEWALS LEFT, FILLS HOLD, CALL NO., BRANCH. Rows include items like 'Lethal white', 'Tailspin', 'The rooster bar', 'The switch', and 'Tilly and the Crazy Eights'.



CHECK IN



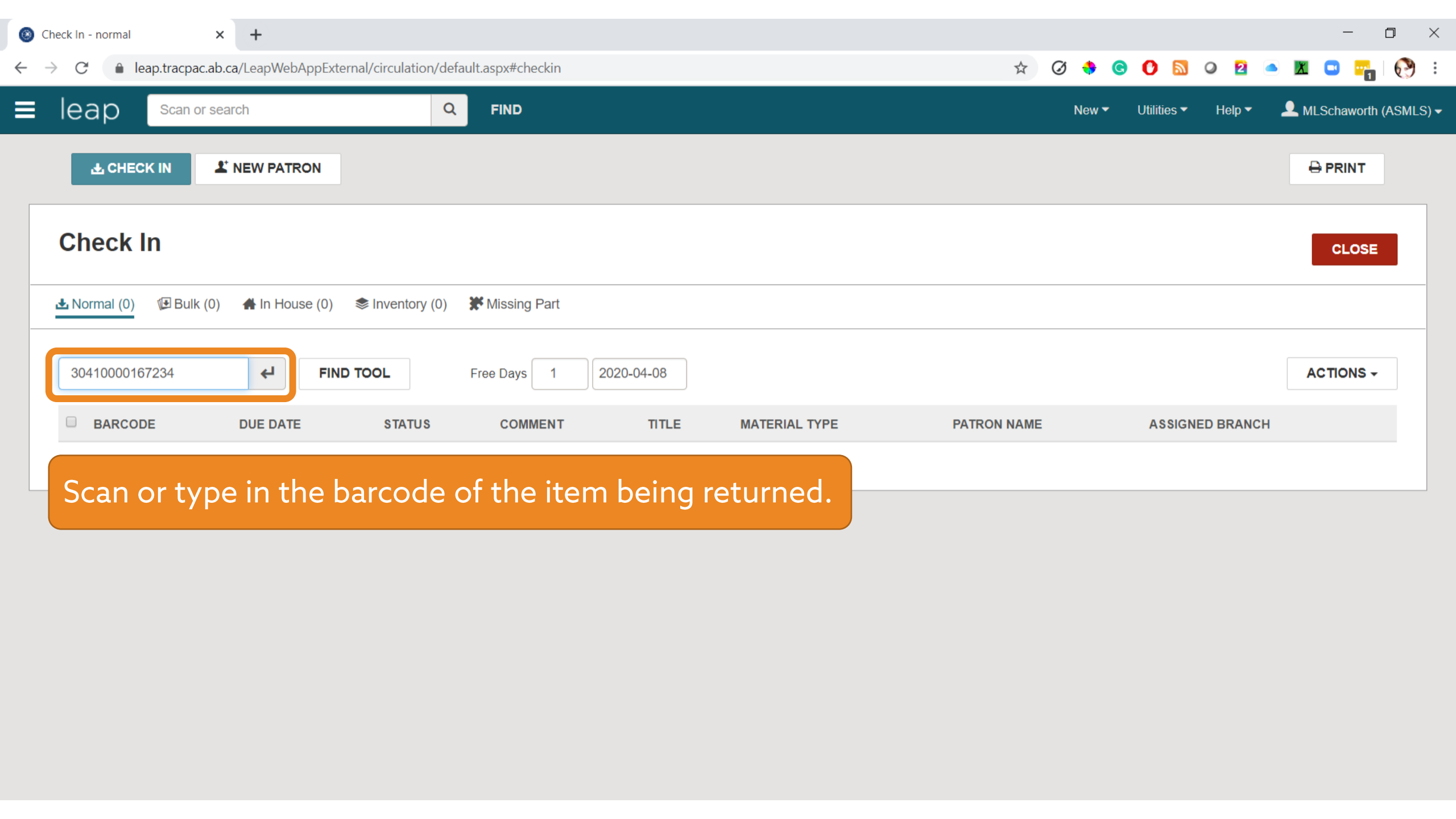
CHECK IN NEW PATRON

PRINT

To return library materials, click on the CHECK IN button.

"A man is what he thinks about all day long."

- Ralph Waldo Emerson



CHECK IN NEW PATRON

PRINT

# Check In

CLOSE

Normal (0) Bulk (0) In House (0) Inventory (0) Missing Part

30410000167234

FIND TOOL

Free Days 1 2020-04-08

ACTIONS

BARCODE	DUE DATE	STATUS	COMMENT	TITLE	MATERIAL TYPE	PATRON NAME	ASSIGNED BRANCH
---------	----------	--------	---------	-------	---------------	-------------	-----------------

Scan or type in the barcode of the item being returned.

CHECK IN | NEW PATRON

Check-in successful

PRINT

### Check In

A green banner will appear to alert you that the check in was successful.

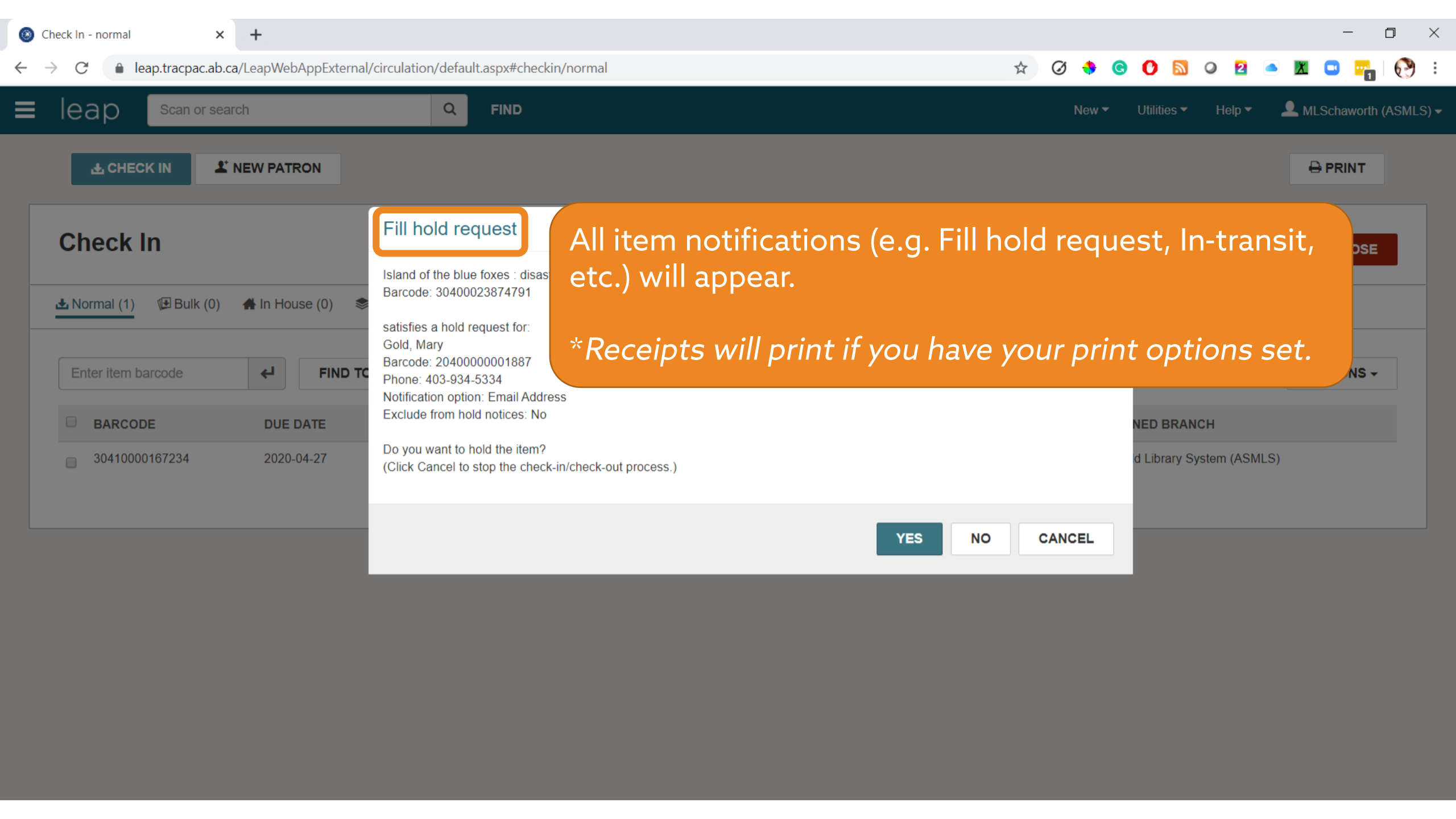
CLOSE

Normal (1) | Bulk (0) | In House (0) | Inventory (0)

Enter item barcode | FIND TOOL | Free Days: 1 | 2020-04-08

ACTIONS

BARCODE	DUE DATE	STATUS	COMMENT	TITLE	MATERIAL TYPE	PATRON NAME	ASSIGNED BRANCH
30410000167234	2020-04-27	Out -> In		The rooster bar	Book on CD	Marvin Gold	Marigold Library System (ASMLS)



CHECK IN

NEW PATRON

PRINT

### Check In

Normal (1) Bulk (0) In House (0)

Enter item barcode FIND TO

BARCODE	DUE DATE
<input type="checkbox"/> 30410000167234	2020-04-27

#### Fill hold request

Island of the blue foxes : disas  
Barcode: 30400023874791

satisfies a hold request for:  
Gold, Mary  
Barcode: 20400000001887  
Phone: 403-934-5334  
Notification option: Email Address  
Exclude from hold notices: No

Do you want to hold the item?  
(Click Cancel to stop the check-in/check-out process.)

YES NO CANCEL

All item notifications (e.g. Fill hold request, In-transit, etc.) will appear.  
*\*Receipts will print if you have your print options set.*

CHECK IN

NEW PATRON

PRINT

When check in is complete click on CLOSE to close the workform.

CLOSE

Normal (4) Bulk (0) In House (0) Inventory (0) Missing Part

Enter item barcode



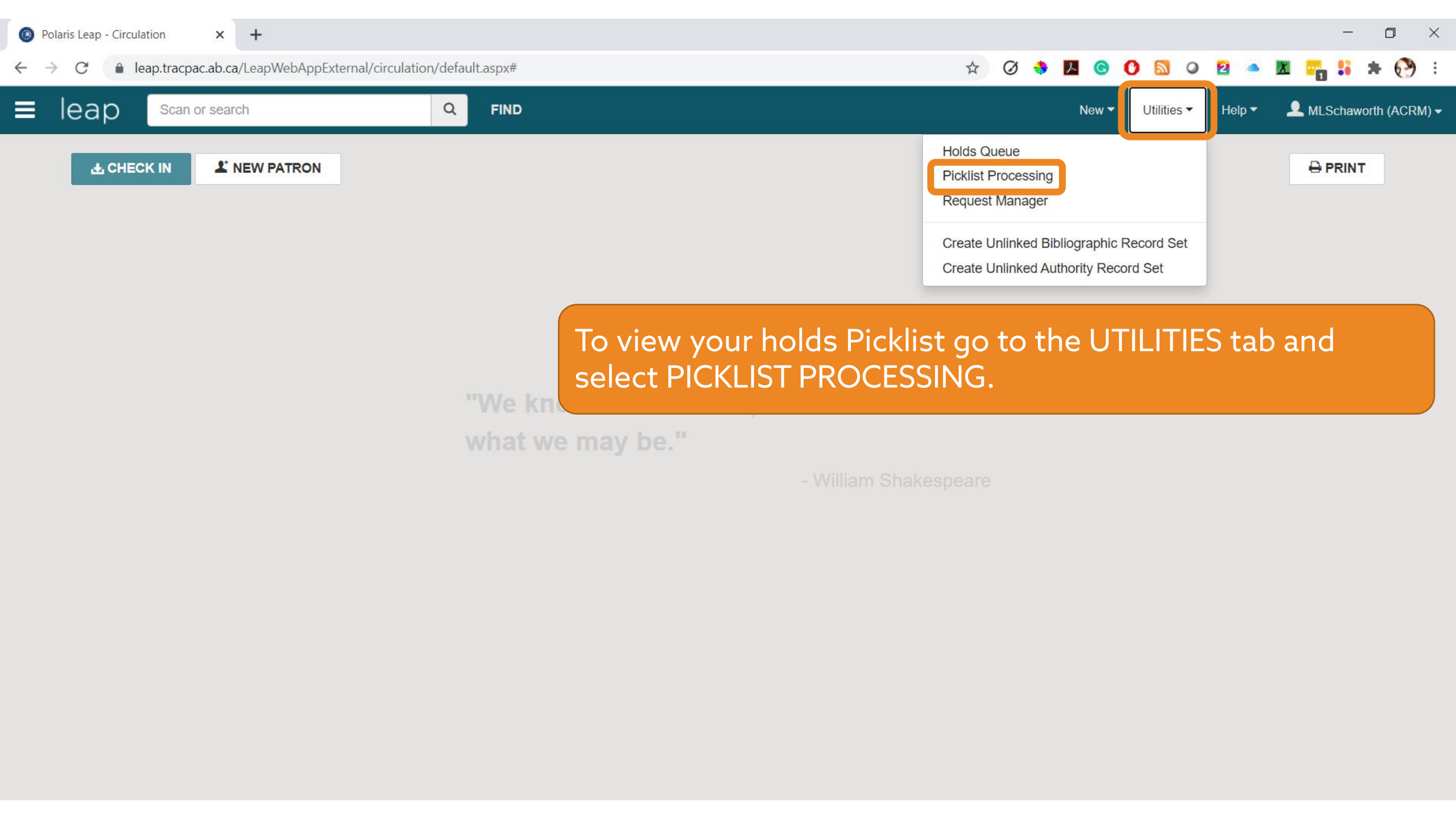
FIND TOOL

Free Days 1 2020-04-08

ACTIONS

BARCODE	DUE DATE	STATUS	COMMENT	TITLE	MATERIAL TYPE	PATRON NAME	ASSIGNED BRANCH
30400024074060	2020-05-05	Out -> In		Before she was found	Book - Large Print	Marvin Gold	Marigold Library System (ASMLS)
30410000208756	2020-05-05	Out -> In		Lethal white	Book on CD	Marvin Gold	Marigold Library System (ASMLS)
30400023874734	2020-05-05	Out -> In		The dark and other love stories	Book	Marvin Gold	Marigold Library System (ASMLS)
30400022250183	2020-04-29	Out -> In		Night moves : stories	Book	Marvin Gold	Marigold Library System (ASMLS)

# PICKLIST PROCESSING (COLLECTING HOLDS)



CHECK IN

NEW PATRON

PRINT

- Holds Queue
- Picklist Processing
- Request Manager
- Create Unlinked Bibliographic Record Set
- Create Unlinked Authority Record Set

To view your holds Picklist go to the UTILITIES tab and select PICKLIST PROCESSING.

"We know what we may be."

- William Shakespeare



**CHECK IN**

**NEW PATRON**

**PRINT**

# Picklist

Marigold Library System ▾

**REFRESH**

**CLOSE**

**Pending (7)** **Located (0)** **Unclaimed (1)** **Unclaimed ILL (0)** **Holds to Transfer (0)**

Click on any of the column headers to re-sort the list.

**Located** **Ask Me Later** **Missing** **Deny** **Properties**

Total items | 7 total

<input type="checkbox"/>	COLLECTION	SHELF LOCATION	CALL NUMBER	AUTHOR	TITLE	MATERIAL TYPE	PICKUP BRANCH	BARCODE	PENDING DATE
<input type="checkbox"/>	Audiobook Compact Disc		JOH	Johnstone, William W.	Battle of the mountain man	Book on CD	ASMLS	30400017851144	2020-10-14
<input type="checkbox"/>	Audiobook Compact Disc		PAT	Patterson, James, 1947- author	Fifty fifty	Book on CD	ASMLS	30410000180336	2020-10-14
<input type="checkbox"/>	DVD	First Nations, Métis and Inuit Travelling Display	GOD		Gods Acre	Video - DVD	ASMLS	30400022455352	2020-10-14
<input type="checkbox"/>	DVD		PAI		Pain and glory	Video - DVD	ASMLS	30440000009094	2020-10-14
<input type="checkbox"/>	Fiction - Adult	First Nations, Métis and Inuit Travelling Display	VANC	Van Camp, Richard, author	Night moves : stories	Book	ASMLS	30400022250183	2020-10-14
<input type="checkbox"/>	Paperback	L2U	G HUND TERR 76	Hunt, David, author	Terror red	Book - Paperback	ASMLS	30400020599912	2020-10-14
<input type="checkbox"/>	Professional Collection	Professional Collection	060.42 ROB	Robert, Henry M. (Henry Martyn), 1837-1923, author	Robert's rules of order newly revised	Book	ASMLS	30400018053781	2020-10-14

[CHECK IN](#) [NEW PATRON](#)

If you want a paper copy of the list, click on the PRINT button.

[PRINT](#)

# Picklist

Marigold Library System [REFRESH](#) [CLOSE](#)

[Pending \(7\)](#) [Located \(0\)](#) [Unclaimed \(1\)](#) [Unclaimed ILL \(0\)](#) [Holds to Transfer \(0\)](#)

[Located](#) [Ask Me Later](#) [Missing](#) [Deny](#) [Properties](#)

[Filter requests](#)

Total items | 7 total

<input type="checkbox"/>	COLLECTION	SHELF LOCATION	CALL NUMBER	AUTHOR	TITLE	MATERIAL TYPE	PICKUP BRANCH	BARCODE	PENDING DATE
<input type="checkbox"/>	Audiobook Compact Disc		JOH	Johnstone, William W.	Battle of the mountain man	Book on CD	ASMLS	30400017851144	2020-10-14
<input type="checkbox"/>	Audiobook Compact Disc		PAT	Patterson, James, 1947- author	Fifty fifty	Book on CD	ASMLS	30410000180336	2020-10-14
<input type="checkbox"/>	DVD	First Nations, Métis and Inuit Travelling Display	GOD		Gods Acre	Video - DVD	ASMLS	30400022455352	2020-10-14
<input type="checkbox"/>	DVD		PAI		Pain and glory	Video - DVD	ASMLS	30440000009094	2020-10-14
<input type="checkbox"/>	Fiction - Adult	First Nations, Métis and Inuit Travelling Display	VANC	Van Camp, Richard, author	Night moves : stories	Book	ASMLS	30400022250183	2020-10-14
<input type="checkbox"/>	Paperback	L2U	G HUND TERR 76	Hunt, David, author	Terror red	Book - Paperback	ASMLS	30400020599912	2020-10-14
<input type="checkbox"/>	Professional Collection	Professional Collection	060.42 ROB	Robert, Henry M. (Henry Martyn), 1837-1923, author	Robert's rules of order newly revised	Book	ASMLS	30400018053781	2020-10-14

CHECK IN

NEW PATRON

PRINT

# Picklist

Marigold Library System

REFRESH

CLOSE

Pending (7) Located (0) Unclaimed (1) Unclaimed ILL (0) Holds to Transfer (0)

Located

Check the items off as you collect them from your shelves.

Filter requests

Total items | 7 total

<input type="checkbox"/>	COLLECTION	SHELF LOCATION	CALL NUMBER	AUTHOR	TITLE	MATERIAL TYPE	PICKUP BRANCH	BARCODE	PENDING DATE
<input checked="" type="checkbox"/>	Audiobook Compact Disc		JOH	Johnstone, William W.	Battle of the mountain man	Book on CD	ASMLS	30400017851144	2020-10-14
<input checked="" type="checkbox"/>	Audiobook Compact Disc		PAT	Patterson, James, 1947- author	Fifty fifty	Book on CD	ASMLS	30410000180336	2020-10-14
<input type="checkbox"/>	DVD	First Nations, Métis and Inuit Travelling Display	GOD		Gods Acre	Video - DVD	ASMLS	30400022455352	2020-10-14
<input type="checkbox"/>	DVD		PAI		Pain and glory	Video - DVD	ASMLS	30440000009094	2020-10-14
<input type="checkbox"/>	Fiction - Adult	First Nations, Métis and Inuit Travelling Display	VANC	Van Camp, Richard, author	Night moves : stories	Book	ASMLS	30400022250183	2020-10-14
<input type="checkbox"/>	Paperback	L2U	G HUND TERR 76	Hunt, David, author	Terror red	Book - Paperback	ASMLS	30400020599912	2020-10-14
<input type="checkbox"/>	Professional Collection	Professional Collection	060.42 ROB	Robert, Henry M. (Henry Martyn), 1837-1923, author	Robert's rules of order newly revised	Book	ASMLS	30400018053781	2020-10-14

## Picklist

Marigold Library System

When finished click on the LOCATED button. (Optional)

Total items | 7 total

<input type="checkbox"/>	COLLECTION	SHELF LOCATION	CALL NUMBER	AUTHOR	TITLE	MATERIAL TYPE	PICKUP BRANCH	BARCODE	PENDING DATE
<input checked="" type="checkbox"/>	Audiobook Compact Disc		JOH	Johnstone, William W.	Battle of the mountain man	Book on CD	ASMLS	30400017851144	2020-10-14
<input checked="" type="checkbox"/>	Audiobook Compact Disc		PAT	Patterson, James, 1947- author	Fifty fifty	Book on CD	ASMLS	30410000180336	2020-10-14
<input type="checkbox"/>	DVD	First Nations, Métis and Inuit Travelling Display	GOD		Gods Acre	Video - DVD	ASMLS	30400022455352	2020-10-14
<input checked="" type="checkbox"/>	DVD		PAI		Pain and glory	Video - DVD	ASMLS	30440000009094	2020-10-14
<input checked="" type="checkbox"/>	Fiction - Adult	First Nations, Métis and Inuit Travelling Display	VANC	Van Camp, Richard, author	Night moves : stories	Book	ASMLS	30400022250183	2020-10-14
<input type="checkbox"/>	Paperback	L2U	G HUND TERR 76	Hunt, David, author	Terror red	Book - Paperback	ASMLS	30400020599912	2020-10-14
<input checked="" type="checkbox"/>	Professional Collection	Professional Collection	060.42 ROB	Robert, Henry M. (Henry Martyn), 1837-1923, author	Robert's rules of order newly revised	Book	ASMLS	30400018053781	2020-10-14

↓ CHECK IN

👤 NEW PATRON

🖨️ PRINT

# Picklist

Marigold Library System

🔄 REFRESH

🚫 CLOSE

🚩 Pending (2) **📍 Located (5)** ⌚ Unclaimed (1) ⌚ Unclaimed ILL (0) 🚚 Holds to Transfer (0)

➡️ Return

Filter requests

Total items | 5 total

<input type="checkbox"/>	COLLECTION	SHELF LOCATION	CALL NUMBER	AUTHOR	TITLE	MATERIAL TYPE	PICKUP BRANCH	BARCODE	LOCATED DATE
<input type="checkbox"/>	📖 Audiobook Compact Disc		JOH	Johnstone, William W.	Battle of the mountain man	Book on CD	ASMLS	30400017851144	2020-10-14
<input type="checkbox"/>	📖 Audiobook Compact Disc		PAT	Patterson, James, 1947- author	Fifty fifty	Book on CD	ASMLS	30410000180336	2020-10-14
<input type="checkbox"/>	📺 DVD		PAI		Pain and glory	Video - DVD	ASMLS	30440000009094	2020-10-14
<input type="checkbox"/>	📖 Fiction - Adult	First Nations, Métis and Inuit Travelling Display	VANC	Van Camp, Richard, author	Night moves : stories	Book	ASMLS	30400022250183	2020-10-14
<input type="checkbox"/>	📖 Professional Collection	Professional Collection	060.42 ROB	Robert, Henry M. (Henry Martyn), 1837-1923, author	Robert's rules of order newly revised	Book	ASMLS	30400018053781	2020-10-14

CHECK IN

NEW PATRON

PRINT

# Picklist

Marigold Library System

REFRESH

CLOSE

Pending (2) Located (5) Unclaimed (1)

Located

Ask Me Later

Missing

If you are unable to locate any items, they can be set as MISSING from the PICKLIST view. Select the item(s) then select the MISSING button

Total items | 2 total

<input checked="" type="checkbox"/>	COLLECTION	SHELF LOCATION	CALL NUMBER	AUTHOR	TITLE	MATERIAL TYPE	PICKUP BRANCH	BARCODE	PENDING DATE
<input checked="" type="checkbox"/>	DVD	First Nations, Métis and Inuit Travelling Display	GOD		Gods Acre	Video - DVD	ASMLS	30400022455352	2020-10-14
<input checked="" type="checkbox"/>	Paperback	L2U	G HUND TERR 76	Hunt, David, author	Terror red	Book - Paperback	ASMLS	30400020599912	2020-10-14

**CHECK IN**

Go to CHECK IN to scan in collected holds.

**PRINT**

## Check In

**CLOSE**

Normal (0) Bulk (0) In House (0) Inventory (0) Missing Part

Enter item barcode



**FIND TOOL**

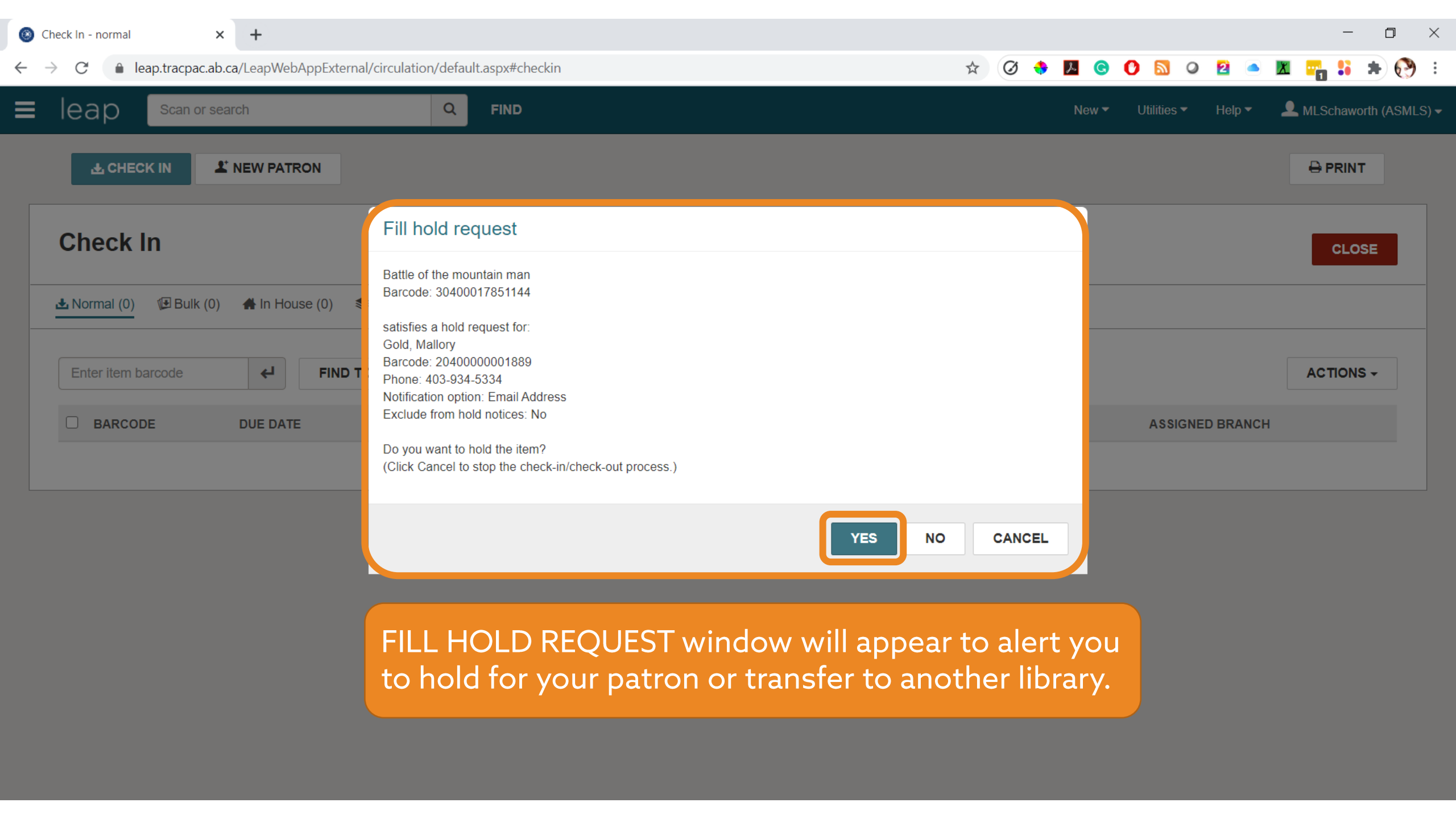
Free Days

3

2020-10-11

**ACTIONS ▾**

<input type="checkbox"/>	BARCODE	DUE DATE	STATUS	COMMENT	TITLE	MATERIAL TYPE	PATRON NAME	ASSIGNED BRANCH
--------------------------	---------	----------	--------	---------	-------	---------------	-------------	-----------------



**Fill hold request**

Battle of the mountain man  
Barcode: 30400017851144

satisfies a hold request for:  
Gold, Mallory  
Barcode: 20400000001889  
Phone: 403-934-5334  
Notification option: Email Address  
Exclude from hold notices: No

Do you want to hold the item?  
(Click Cancel to stop the check-in/check-out process.)

**YES** NO CANCEL

FILL HOLD REQUEST window will appear to alert you to hold for your patron or transfer to another library.



LOGGING OUT



leap

Scan or search



FIND

New ▾

Utilities ▾

Help ▾

MLSchaworth (ASMLS) ▾

Current

Recent

NEW PATRON

PRINT

Filter Workforms



Check In



Marvin Gold



Island of the blue foxes : disaster and triumph on the Bering's great voyage to Alaska



Where'd you go, Bernadette : a novel

Prior to logging out use the THREE BAR MENU to ensure all open workforms get closed.

IONS ▾

LINKS ▾

REFRESH

RESULTS

CLOSE

996775

The Regional Automation Consortium (TRAC) (sys)

Record status:

Final

Display in PAC

Host

ILL

MARC

Headings

Statistics

Record Sets

Resources

Outreach Patrons

English

Marigold Library System

Where'd you go, Bernadette : a novel

by Semple, Maria, author

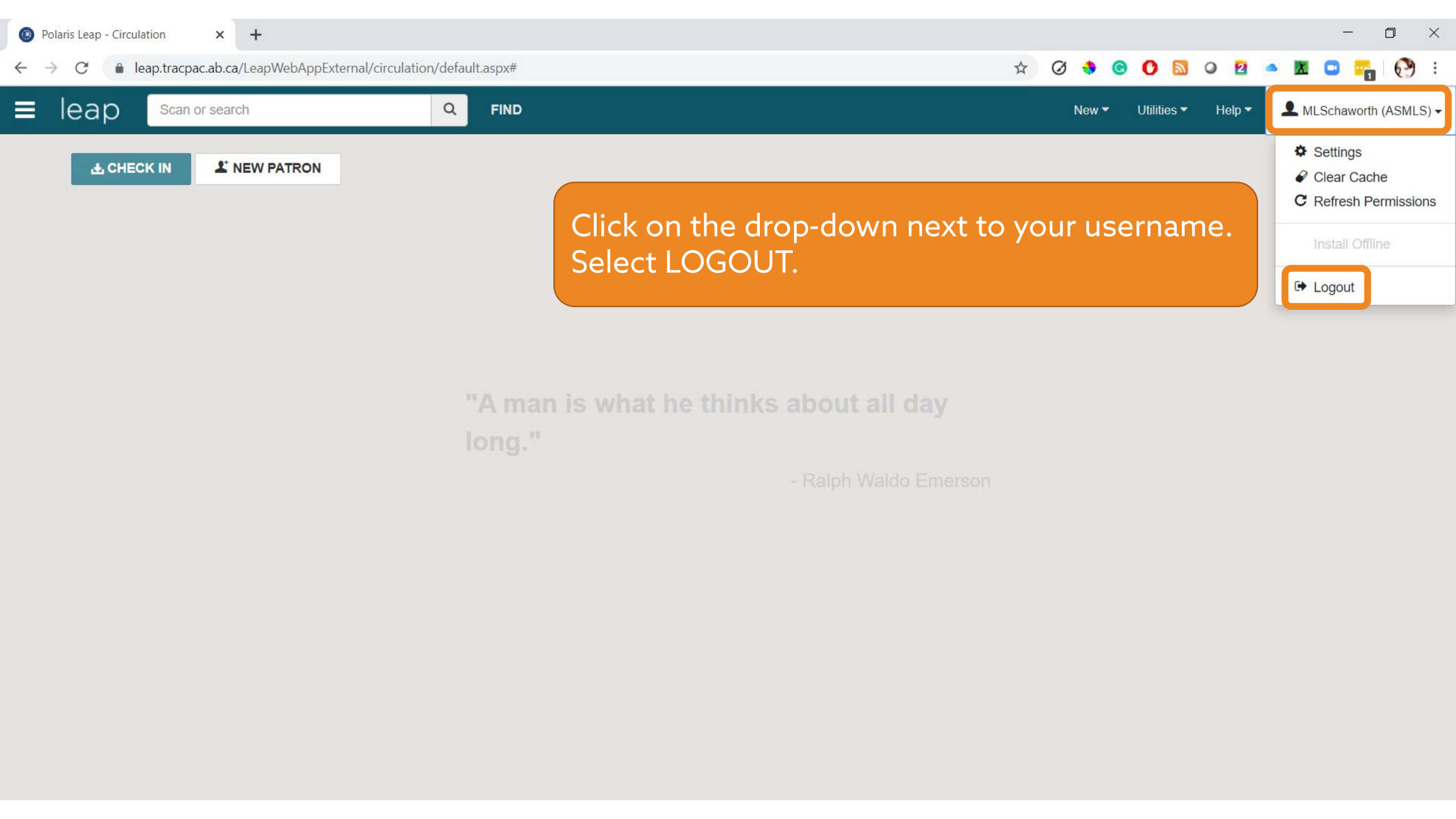
Publisher Date: New York : Back Bay Books, Little, Brown and Company, 2019. — New York : Back Bay Books, [2013] — New York : Little, Brown and Company, [2012] — ©2012

Description: 330, 15 pages ; 21 cm.



2019

CLOSE ALL

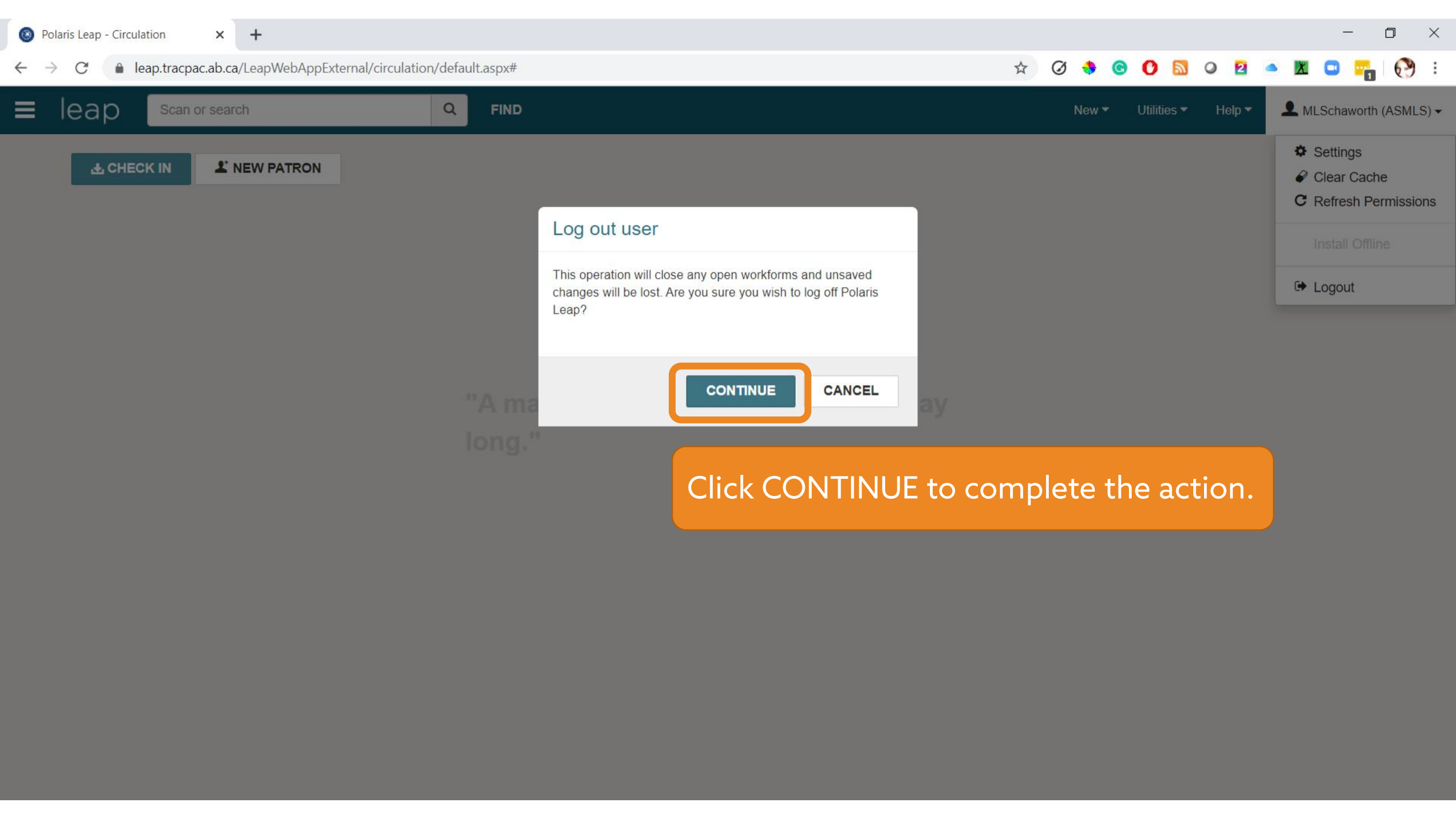


Click on the drop-down next to your username. Select LOGOUT.

- Settings
- Clear Cache
- Refresh Permissions
- Install Offline
- Logout

"A man is what he thinks about all day long."

- Ralph Waldo Emerson



### Log out user

This operation will close any open workforms and unsaved changes will be lost. Are you sure you wish to log off Polaris Leap?

CONTINUE CANCEL

- Settings
- Clear Cache
- Refresh Permissions
- Install Offline
- Logout

Click CONTINUE to complete the action.



# Questions?

## **Caleigh Haworth**

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