Board Meeting Highlights
November 27, 2021 (via Zoom)

This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.

The Board held a full Board meeting on 27 November over Zoom.

The CEO reported that Marigold Library System has moved into their new building and will plan an opening party in 2022. She reported that the water damage in the loading dock of the headquarters building has been fixed and re-grading the landscape will take place in the spring. She reported that there are now two Indigenous outreach workers based in High Prairie and are making inroads with the surrounding Indigenous communities to bring programming to them. She reported that she is arranging to present on PLS to member council meetings.

The Consulting Services Manager reported that two consulting librarians have been hired and will be starting in early December and that the consultants are doing consulting visits in December, as well as coffee chats. The fall marketing campaign reached 133,928 people on Facebook across the region. Nineteen libraries participated in the summer reading club.

The IT Services Manager reported that the Polaris documentation needs updating and when that is complete, orientation and training programs will be put onto Niche Academy for ease of onboarding and training. PLS is working with ACSI to develop an incident response plan for cybersecurity issues. Wifi has been reconfigured in the headquarters building and libraries to tighten up network security.

The Technical Services Manager reported that with the Grande Prairie Catholic schools pulling out, spending out their allotments has resulted in an influx of materials into receiving and cataloguing. Courier routes will be tweaked slightly in the new year to add additional stops to some high-volume libraries.

Revisions were approved for the following policies: *Staff Recognition Policy, Allotment Fund Policy, Provision of Library Materials to Persons Unable to Use Conventional Print Policy*. New policies were approved: *Working from Home Policy, Social Media Policy, Confidentiality Agreement for Library Service Points, Social Media Policy for Library Service Points.*

Additionally, a new auditor was approved for 2021, the CEO goals were approved, and the Financial Forecast to December 31, the 2022 draft Operating Budget, the Transfer from Reserves for 2021 and the 2022 draft Capital Budget were approved.

Present:

Carolyn Kolebaba, Chair	Northern Sunrise County
Cindy Hockley	Village of Berwyn
Ann Stewart	Big Lakes County
Denise Joudrey	Birch Hills County
Amber Bean	Clear Hills County
Dalen Richardson	MD of Fairview
Stan Golob	Town of Fairview
Lindsay Brown	Town of Falher
Meesha Bainton	Town of Fox Creek
Mike O'Connor	City of Grande Prairie
Karen Rosvold	County of Grande Prairie
Tom Burton	MD of Greenview
Alison Bjornson	Village of Hines Creek
Brad Pearson	MD of Lesser Slave River
Greg Pasichnuk	Town of Manning
Margaret Jacob	Town of McLennan
Belinda Halabisky	County of Northern Lights
Tahirih Wiebe	MD of Opportunity
Theresa Johnson	MD of Peace
Elaine Manzer	Town of Peace River
Roxann Dreger	Village of Rycroft
Clinton Froehlick	Town of Sexsmith
Kimberly Hughes	Town of Slave Lake
Elaine Garrow	MD of Spirit River
Harry Ezio	Town of Spirit River
Tanya Boman	Town of Valleyview
Anna Underwood	Town of Wembley

Regrets:

Brent Anderson	Town of High Level
James Waikle	Town of High Prairie
Vacant	Village of Donnelly
Vacant	Village of Girouxville
Vacant	Village of Nampa

Absent:

Gena Jones	Town of Beaverlodge
Carmen Johnson	Town of Grimshaw
Reta Nooskey	Paddle Prairie Métis Settlement
Michelle Farris	Town of Rainbow Lake
Kristen Smith	Saddle Hills County
Alain Blanchette	MD of Smoky River

Quick Facts 2021

Population Served: 175,246
Members: 38 municipalities & 1 Métis Settlement
Member Public Libraries: 46
Contracting Schools: 50
Chair: Carolyn Kolebaba (Northern Sunrise County)
CEO: Louisa Robison

Connecting libraries, people and resources through teamwork, technology and training

Peace Library System acknowledges Treaty 8 territory as well as the Métis Nation of Alberta. Peace Library System libraries are located on territory that provided a travelling route and home to many Indigenous peoples.