

PEACE LIBRARY SYSTEM
BOARD MEETING
VIA ZOOM
November 27, 2021

PLACE: Zoom Platform

TIME: **10:30 A.M.**

PROPOSED AGENDA

1. CALL TO ORDER & ROLL CALL
2. APPROVAL OF AGENDA
3. PEACE LIBRARY SYSTEM ORIENTATION
4. ELECTION OF COMMITTEE MEMBERS AND OFFICERS
 - 4.1 Board and Committee Structure*
 - 4.2 Election of Executive Committee*
 - 4.3 Election of Chair and Vice-Chair*
 - 4.4 Election of Personnel Committee*
 - 4.5 Election of Plan of Service Committee*
 - 4.6 Board Signing Authorities*
5. MINUTES OF SEPTEMBER 18, 2021 MEETING*
6. BUSINESS ARISING FROM MINUTES
 - 6.1
7. REPORTS
 - 7.1 CEO's*
 - 7.2 Chair's
 - 7.3 Technical Services*
 - 7.4 Information Technology (IT) Services*
 - 7.5 Consulting Services*
 - 7.6 The Alberta Library (TAL)
 - 7.7 Alberta Library Trustees Association (ALTA)
 - 7.8 The Regional Automation Consortium (TRAC)
8. EXECUTIVE/FINANCE COMMITTEE
 - 8.1 Minutes of October 16, 2021, Meeting*
 - 8.2 Financial Statement – September, 2021*
 - 8.3 Financial Forecast to December 31, 2021*
 - 8.4 Draft 2022 Operating Budget*
 - 8.5 Transfers from Reserves for 2021*
 - 8.6 Draft 2022 Capital Budget*

- 8.7 Draft Working from Home Policy*
 - 8.7.1 Draft Working from Home Policy, Schedule A*
- 8.8 Revised Staff Recognition Policy*
- 8.9 New Social Media Policy*
- 8.10 Revised Allotment Fund Policy*
- 8.11 Revised Provision of Library Materials to Persons Unable to Use Conventional Print*
- 8.12 Draft Confidentiality Agreement for Library Service Points*
- 8.13 New Social Media Policy for Library Service Points*
- 8.14 2021 Audit Proposals*
- 8.15 CEO Goals 2021-2022*

9 PLAN OF SERVICE COMMITTEE

- 9.1 Draft Minutes of the September 18, 2021 Meeting*
- 9.2 Plan of Service 2022-2024*

10. PERSONNEL COMMITTEE

- 10.1 Draft Minutes of the October 7, 2021 Meeting*

11. NEW BUSINESS

- 11.1 Population Briefing and Recommendation*
- 11.2 Stronger Together Virtual Conference Wrapup Report*

12. CORRESPONDENCE

- 12.1 PLS News & Notes – Winter 2021**

13. MEMBERS’ BUSINESS/ROUND ROBIN

14. NEXT MEETINGS

- Executive: January 22, 2022 (TBA)
- Board: February 26, 2022 (TBA)
- Executive: April 23, 2022 (TBA)
- Board: May 28, 2022 (TBA)
- Executive: July 23, 2022 (TBA)
- Board: September 17, 2022 (TBA)
- Executive: October 22, 2022 (TBA)
- Board/Christmas Party: November 26, 2022(Grande Prairie)

15. ADJOURNMENT

***Documents included**
****Document to be mailed out following meeting**