

**PEACE LIBRARY SYSTEM  
BOARD MEETING MINUTES, GRANDE PRAIRIE  
NOVEMBER 30, 2019**

Present:	Carolyn Kolebaba, Chair Gena Jones Lorrie Shelp Denise Joudrey Peter Frixel Stan Golob Ray Skrepnek Lindsay Brown Tammy Brown Chris Thiessen Linda Waddy Roxie Rutt Dennis Sukeroff Marie Brulotte Camille Zavisha Brad Pearson Sunni-Jeanne Walker Philippa O'Mahony Terry Ungarian Brendan Powell Reta Nooskey Elaine Manzer Sandra Eastman Michelle Farris Roxann Dreger John Moen Clint Froehlick Elaine Garrow Raoul Johnson Tanya Boman	Northern Sunrise County Town of Beaverlodge Big Lakes County Birch Hills County Clear Hills County Town of Fairview MD of Fairview No. 136 Town of Falher Grande Prairie Public Library City of Grande Prairie County of Grande Prairie No. 1 MD of Greenview No. 16 Town of Grimshaw Town of High Prairie Village of Hines Creek MD of Lesser Slave River No. 124 Town of Manning Town of McLennan (Teleconference) County of Northern Lights MD of Opportunity No. 17 Paddle Prairie Métis Settlement Town of Peace River MD of Peace No. 135 Town of Rainbow Lake Village of Rycroft Saddle Hills County Town of Sexsmith MD of Spirit River No. 133 MD of Smoky River No. 130 Town of Valleyview
Regrets:	Meesha Bainton Brent Anderson Sandra Miller Cheryl Novak Joy McGregor Anna Underwood Vacant Vacant Vacant	Town of Fox Creek Town of High Level Village of Hythe Village of Nampa Town of Slave Lake Town of Wembley Village of Berwyn Village of Donnelly Village of Girouxville
Absent:	Harry Ezio	Town of Spirit River
Staff:	Linda Duplessis, Director Alrene Dempster, Executive Assistant (minutes) Janet Ayles, IT & Technical Services Manager	

1. CALL TO ORDER & INTRODUCTIONS

The Chair called the meeting to order at 10:30 a.m. Introductions were made. P. O’Mahony joined the meeting via teleconference.

2. APPROVAL OF AGENDA

The Chair called for additions or deletions to the agenda.

- Additions:
- 12.1.1 Minister of Service Alberta – Reply to County of Northern Lights
  - 12.6 MD of Smoky River-Letter of Support for Increased Access to eBooks
  - 12.7 Town of Beaverlodge – Letter of Support for Increased Access to eBooks
  - 12.8 Town of Spirit River - Letter of Support for Increased Access to eBooks
  - 12.9 MD of Peace - Letter of Support for Increased Access to eBooks
  - 12.10 Town of Peace River - Letter of Support for Increased Access to eBooks
  - 12.11 County of Northern Lights – Letter of Support for Increased Access to eBooks

**MOTION: B19-065 To approve the agenda as amended.**

Moved by: R. Dreger CARRIED

3. PEACE LIBRARY SYSTEM ORIENTATION

The Director provided an overview of Peace Library System (PLS). She reviewed PLS membership, partnerships, and the services that are available to member libraries. She then reviewed the revenue and expenditures for 2019 explaining the percentage breakdown for revenue sources as well as the allocation of expenditures by percentage. She offered a tour of the building following lunch.

4. ELECTION OF COMMITTEE MEMBERS AND OFFICERS

4.1 BOARD AND COMMITTEE STRUCTURE

The Director reported that the legal name of this board is the Peace Library Board, which is a governing board operating under the Alberta Libraries Act and Libraries Regulation. She reviewed the PLS board and committee structure.

The Chair turned the meeting over to the Nomination Committee, Elaine Garrow and Denise Joudrey, to proceed with the election process.

4.2 ELECTION OF EXECUTIVE COMMITTEE

E. Garrow explained that the Executive Committee consists of ten members, two of which are automatic appointees as per Peace Library System bylaws: County of Grande Prairie and City of Grande Prairie. The names of members willing to serve on the Executive Committee were reviewed: Elaine Garrow (MD of Spirit River); Belinda Halabisky (County of Northern Lights); Raoul Johnson (MD of Smoky River); Carolyn Kolebaba (Northern Sunrise County); Lorrie Shelp (Big Lakes County); Ray Skrepnek (MD of Fairview); Dennis Sukeroff (Town of Grimshaw); Chris Thiessen (City of Grande Prairie); and Linda Waddy (County of Grande Prairie). She explained that since Grande Prairie Public Library has terminated the Resource Sharing contract, their representation on the Board will cease on December 31, 2019. Tammy Brown (Grande Prairie Public Library) will remain on the Executive Committee until December 31 but there will be a vacancy as of January 1, 2020.

**MOTION: B19-066 To nominate Stan Golob (Town of Fairview) to the Executive Committee.**

Moved by: S. Walker CARRIED

There were three calls for nominations from the floor.

**MOTION: B19-067 That nominations for the Executive Committee cease.**

Moved by: E. Manzer CARRIED

**MOTION: B19-068 That the Executive Committee for 2019-2020 will consist of: Elaine Garrow (MD of Spirit River); Stan Golob (Town of Fairview); Belinda Halabisky (County of Northern Lights); Raoul Johnson (MD of Smoky River); Carolyn Kolebaba (Northern Sunrise County); Lorrie Shelp (Big Lakes County); Ray Skrepnek (MD of Fairview); Dennis Sukeroff (Town of Grimshaw); Chris Thiessen (City of Grande Prairie); and Linda Waddy (County of Grande Prairie).**

Moved by: T. Boman CARRIED

4.3 ELECTION OF CHAIR AND VICE-CHAIR

E. Garrow explained that the Chair must be chosen from the Executive Committee.

**MOTION: B19-069 To nominate Carolyn Kolebaba (Northern Sunrise County) as Chair.**

Moved by: B. Pearson CARRIED

There were three calls for nominations from the floor for position of Chair.

**MOTION: B19-070 That nominations for position of Chair cease.**

Moved by: R. Rutt CARRIED

**MOTION: B19-071 That the Chair for 2019-2020 will be Carolyn Kolebaba (Northern Sunrise County).**

Moved by: C. Thiessen CARRIED

E. Garrow explained that the Vice-Chair must be chosen from the Executive Committee.

**MOTION: B19-072 To nominate Belinda Halabisky (County of Northern Lights) as Vice-Chair.**

Moved by: C. Kolebaba CARRIED

There were three calls for nominations from the floor for position of Vice-Chair.

**MOTION: B19-073 That nominations for Vice-Chair cease.**

Moved by: L. Shelp CARRIED

**MOTION: B19-074 That the Vice-Chair for 2019-2020 will be Belinda Halabisky (County of Northern Lights).**

Moved by: G. Jones CARRIED

4.4 ELECTION OF PERSONNEL COMMITTEE

E. Garrow explained that the Personnel Committee meets once or twice a year. The names of those willing to serve on the committee were reviewed: Elaine Garrow (MD of Spirit River); Belinda Halabisky (County of Northern Lights); Elaine Manzer (Town of Peace River); and Roxie Rutt (MD of Greenview). She noted that there was one vacancy on the Committee.

**MOTION: B19-075 To nominate Denise Joudrey to the Personnel Committee.**

Moved by: R. Rutt CARRIED

There were three calls for nominations from the floor.

**MOTION: B19-076 That nominations for the Personnel Committee cease.**

Moved by: S. Walker CARRIED

**MOTION: B19-077 That the Personnel Committee for 2019-2020 will consist of: Elaine Garrow (MD of Spirit River); Belinda Halabisky (County of Northern Lights); Denise Joudrey (Birch Hills County); Elaine Manzer (Town of Peace River); and Roxie Rutt (MD of Greenview).**

Moved by: R. Skrepnek CARRIED

4.5 ELECTION OF PLAN OF SERVICE COMMITTEE

E. Garrow explained that the Plan of Service Committee meets once or twice a year, or more often as required. The names of those willing to serve on the committee were reviewed: Reta Nooskey (Paddle Prairie Métis Settlement); Philippa O'Mahony (Town of McLennan); Lorrie Shelp (Big Lakes County) and Ray Skrepnek (MD of Fairview). She noted that there was one vacancy on the Committee.

**MOTION: B19-078 To nominate Tanya Boman (Town of Valleyview) to the Plan of Service Committee.**

Moved by: E. Manzer CARRIED

There were three calls for nominations from the floor.

**MOTION: B19-079 That nominations for the Plan of Service Committee cease.**

Moved by: S. Walker CARRIED

**MOTION: B19-080 That the Plan of Service Committee for 2019-2020 will consist of: Tanya Boman (Town of Valleyview); Reta Nooskey (Paddle Prairie Métis Settlement); Philippa O'Mahony (Town of McLennan); Lorrie Shelp (Big Lakes County) and Ray Skrepnek (MD of Fairview).**

Moved by: C. Froehlick CARRIED

The Nominations Committee turned the meeting over to the Chair, C. Kolebaba.

4.6 Board Signing Authorities

The Director reported that two signatures are required on all cheques against the General Operating and U.S. dollar bank accounts. At least one of the signatures must be that of a designated Board member and it is most convenient if they live in or close to Grande Prairie. She explained that a replacement for Tammy Brown will be needed after December 31 as Grande Prairie Public Library will no longer be the region's Resource Library and will no longer have a position on the Board.

**MOTION: B19-081 To remove Tammy Brown as a cheque signing authority for ATB Financial accounts 719-00730280024, 719-00730280075 and 719-00823122200.**

Moved by: C. Zavisha CARRIED

**MOTION: B19-082 To add Linda Waddy as a cheque signing authority for ATB Financial accounts 719-00730280024, 719-00730280075 and 719-00823122200.**

Moved by: C. Thiessen CARRIED

5. MINUTES OF SEPTEMBER 14, 2019 MEETING

The Chair called for errors or omissions to the minutes.

**MOTION: B19-083 To accept the minutes of the September 14, 2019 meeting as presented.**

Moved by: S. Golob CARRIED

6. BUSINESS ARISING FROM MINUTES

6.1 REGIONAL INTERLIBRARY LOAN (ILL) SERVICES

The Director reported that the Grande Prairie Public Library (GPPL) Board notified Peace Library System (PLS) that effective December 31, 2019 they will terminate the Memorandum of Agreement to provide resource sharing services. She explained that PLS will be responsible for out-of-TRAC ILL service for member libraries and GPPL will continue to process their own ILL requests. The ILLs will be brought in-house mid to late January with training happening on the new ILL software (Relais) in mid-January. GPPL has agreed to finish all the VDX requests in progress.

**MOTION: B19-084 To receive the Regional Interlibrary Loan Services Report for information.**

Moved by: B. Powell CARRIED

7. REPORTS

7.1 DIRECTOR'S

L. Duplessis provided highlights from her written report.

She reported that the recently released provincial budget maintains stable library funding. Library funding will remain the same as in 2018-2019, with \$31 million going directly to operating grants for library boards and another \$6 million in

network support. She reported that Peace Library System (PLS) has been approved for a \$47,000 CIP Grant. The funds will be used to fund half of the replacement cost of the GMC Acadia and the Nissan delivery van. PLS launched its third marketing campaign - "*Save Money - Use Your Library*". It focused on getting people into their public libraries to learn more about what libraries have to offer, and to learn how much money they can save by using their library.

The Director announced her retirement effective July 31, 2020. She expressed her sincere appreciation to the Board for their support since she became Director in 2001.

**MOTION: B19-085 To accept Linda Duplessis's report including her letter of retirement effective July 31, 2020.**

Moved by: R. Dreger CARRIED

7.2 CHAIR'S

The Chair reported that going forward libraries and systems will have to manage their spending carefully. She said that expenses for the next System Chairs and Directors meeting in January, 2020 will have to be paid for by each system. The Province is reducing MSI funding and some libraries are concerned that municipalities will cut their funding. She said the Government Courier cost per year is \$800,000 and the service does not go to all libraries. The Public Library Services Branch is reviewing this service and changes will be announced at the January meeting.

7.3 TECHNICAL SERVICES

J. Ayles provided highlights from her written report.

She reported the acquisitions are caught up and current. The Polaris rollover schedule for 2019 2020 has be updated and libraries have been notified of the cut off dates for ordering. She said starting in January, financial statements will be sent electronically to libraries. She reported that TRAC is working on creating packaging guidelines and standards to increase efficiency and minimize damage in shipping ILLs.

7.4 INFORMATION TECHNOLOGY (IT) SERVICES

J. Ayles provided highlights from her written report.

She reported that Ryan Goff was hired as the Desktop & Network Administrator effective November 13, 2019. Ryan brings several years of IT experience to the role, including a few years here at PLS. She reported that eighteen libraries are live on the new website. PLS's website has been pushed to 2020 and should be active early in the new year.

She reported that cyber security is a big issue these days and in order to identify the vulnerabilities in PLS network and possible gaps in security, The IT Department will move ahead with a cyber-security assessment in early 2020.

She reported that the next Polaris upgrade is scheduled for February 10, 2020. There are two significant projects remaining in 2019. The IT Department must upgrade the Windows 7 computers in the libraries to Windows 10 before the end of the year and new Fortigates firewalls will be installed in early December before the current warranty expires.

## 7.5 CONSULTING SERVICES

K. Wiebe provided highlights from her written report.

She reported that thirty-three libraries submitted statistics from their summer reading clubs. The 2020 national TD Summer Reading Club theme will be Game On! and Shortgrass Library System will be the provincial coordinator.

S. Mercer has been offering digital and in-person training to libraries that request it. In addition, two webinars in October and two in November were offered covering eResource updates. A full-time staff Indigenous liaison has been hired, based out of High Prairie, to serve the seven surrounding settlements and reserves. The Grimshaw Municipal Library has been going out to Duncan's First Nation with Parent Link to offer some take home books and crafts. PLS supported the Sixties Scoop Indigenous Society of Alberta's tour across the province.

She reported that Peace Library System organized training for libraries that have five or more employees to receive the "Joint Work Site Health and Safety Committee/Health and Safety Representative" mandatory training through AMHSA (Alberta Municipal Health and Safety Association) at headquarters on October 25, 2019. It was well attended by 14 participants from eight libraries and Peace Library System.

The 2020 Rural Libraries Conference is set for October 1 and 2 at the Pomeroy Hotel and Conference Centre in Grande Prairie.

## 7.6 THE ALBERTA LIBRARY (TAL)

L. Duplessis reported that TAL has heard from the Canada Revenue Agency (CRA) regarding their GST audit. CRA has agreed to a settlement of \$170,000, which is substantially lower than the initial amount assessed.

## 7.7 THE ALBERTA LIBRARY TRUSTEES ASSOCIATION (ALTA)

C. Zavisha reported that the Alberta Library Trustees Association has met two times. They are working on a new handbook. Their next meeting is January 23, 2020. An alternate is needed for the ALTA board in case she can't attend.



**MOTION: B19-086 To nominate D. Joudrey as the Area 1 (Peace) alternate.**

Moved by: C. Froehlick CARRIED

7.8 THE REGIONAL AUTOMATION CONSORTIUM (TRAC)

The Director reported that she is the treasurer for TRAC. She reported that effective January 1, the TRAC partners will pool their digital magazines which will provide PLS members with access to 2,800 magazines compared to the 75 they have now. She said this will increase the TRAC fee but it will decrease the eResource expense.

**MOTION: B19-087 To receive items 7.2 – 7.8 for information.**

Moved by: M. Brulotte CARRIED

The Chair recessed the meeting for lunch at 11:56 am.

The Chair reconvened the meeting at 12:33 pm.

8. EXECUTIVE/FINANCE COMMITTEE

8.1 MINUTES OF THE OCTOBER 26, 2019 MEETING

**MOTION: B19-088 To receive the minutes of the October 26, 2019 Executive Committee meeting for information.**

Moved by: R. Skrepnek CARRIED

8.2 FINANCIAL STATEMENT– SEPTEMBER, 2019

The Director reviewed the Financial Statement pointing out that all the municipal revenue had been received. She reported that expenditures in each department are where they should be for this time of year. She said that operating grants to libraries where PLS is the Board of record were paid out in November.

**MOTION: B19-089 To accept the September, 2019 Financial Statement for information.**

Moved by: M. Farris CARRIED

8.3 REVISED ACCEPTANCE OF GIFTS AND GRATUITIES POLICY

The Director reported that this policy had been reviewed and required updating in the event of expensive gifts being received by an employee.

**MOTION: B19-090 To approve the revised Acceptance of Gifts and Gratuities Policy.**

Moved by: R. Johnson CARRIED

8.4 REVIEW PUBLIC STATEMENTS POLICY

The Director reported that this policy had been reviewed and did not require any changes.

**MOTION: B19-091 To approve the Public Statements Policy without changes.**

Moved by: R. Nooskey CARRIED

8.5 REVISED WAGES AND SALARIES POLICY

The Director reported that this policy has been updated to strengthen it and make it clearer.

**MOTION: B19-092 To approve the revised Wages and Salaries Policy as presented.**

Moved by: R. Rutt CARRIED

8.6 REVISED EMPLOYEE CONDUCT AND DISCIPLINARY ACTION POLICY

The Director reported this policy was renamed to reflect current terminology and has been updated to add detail and clarity.

**MOTION: B19-093 To approve the revised Performance Management and Discipline Policy as presented.**

Moved by: R. Johnson CARRIED

8.7 REVISED SUSPENSIONS POLICY

The Director reported that this policy has been re-organized to separate the policy statement from the procedures.

**MOTION: B19-094 To approve the revised Suspensions Policy as presented.**

Moved by: T. Ungarian CARRIED

8.8 REVISED GRIEVANCE PROCEDURES

The Director reported that this policy has been changed to expedite the grievance process after the Director has intervened but there is no resolution.

**MOTION: B19-095 To approve the revised Grievance Procedures as presented.**

Moved by: R. Skrepnek CARRIED

8.9 REVISED VIOLENCE AND HARASSMENT POLICY

The Director reported that this policy has been updated to reflect current terminology and to add clarity.

**MOTION: B19-096 To approve the revised Violence and Harassment Policy as presented.**

Moved by: S. Golob CARRIED

8.10 RED TAPE REDUCTION INPUT

The Director reported that the Public Library Services Branch (PLSB) is seeking input from public library stakeholders to determine if there are any processes or policies that create challenges for public library boards, library system boards and staff. Library system input will be gathered at a meeting of the Node chairs and directors in January. She reviewed the suggestions put forth from the Executive Committee and asked for feedback.

**MOTION: B19-097 To suggest an amendment to the Libraries Act to allow municipal library boards to appoint alternates.**

Moved by: C. Zavisha DEFEATED

**MOTION: B19-098 That the Director and Chair take the Board's suggestions for Red Tape Reduction to the Network Nodes meeting in January, 2020.**

Moved by: L. Brown CARRIED

8.11 FINANCIAL FORECAST TO DECEMBER 31, 2019

The Director reported there should be a surplus of about \$151,000 at the end of 2019. She explained that this was due to higher interest and extra work for the French Language Resource Centre, as well as savings across each department.

**MOTION: B19-099 To accept the Financial Forecast to December 31, 2019 for information.**

Moved by: S. Walker CARRIED

8.12 DRAFT 2020 OPERATING BUDGET

The Director reviewed the 2020 Operating Budget. She pointed out that Library Board Services fees have been moved under each municipality where Peace Library System is the Board of Record. She indicated that adjustments to the municipal appropriation billings may be made once the 2019 official population figures are posted in January.

She reported that the TRAC fee will increase to \$110,500 to cover the cost of digital magazines. She said this will in turn decrease the budget for eResources. She reported that the Computer Software Licensing & Maintenance will increase to \$67,500 due to the increased cost of Deep Freeze.

**MOTION: B19-100 To approve the 2020 Operating Budget as presented.**

Moved by: G. Jones CARRIED

8.13 TRANSFERS FROM RESERVES FOR 2019

The Director reported that several capital expenditures were approved for 2019, and most are now complete. Some operating expenditures such as leases, software and facility upgrades are also paid from reserves. The amounts to be deducted from each reserve are ratified prior to year-end through a Board motion. She noted that the 2019 expenditure to replace the 2011 GMC Acadia will increase to \$40,000. This will change the projected Capital Reserves balance at December 31, 2019 to \$446,403.

**MOTION: B19-101 That the following transfers from Capital Reserves be ratified for 2019 purchases:**

- **Up to \$79,897 from the Technology Reserve;**
- **\$23,180 from the Furnishings/Equipment Reserve;**
- **up to \$40,000 from the Vehicle Reserve.**

Moved by: B. Pearson CARRIED

8.14 DRAFT 2020 CAPITAL BUDGET

The Director reviewed the capital expenditures planned for 2020 and noted that they will be incorporated into the Five-Year Capital Plan. Planned expenditures include new servers, a photocopier, a disc cleaning machine and a delivery vehicle.

**MOTION: B19-102 To approve the 2020 Capital Budget as presented.**

Moved by: D. Sukeroff CARRIED

9. PERSONNEL COMMITTEE

9.1 DRAFT MINUTES OF THE SEPTEMBER 14, 2019 MEETING

**MOTION: B19-103 To receive the Personnel Committee minutes from September 14, 2019 for information.**

Moved by: E. Garrow CARRIED

10. ADVISORY COMMITTEE MEETINGS MINUTES

- 10.1 COUNTY OF NORTHERN LIGHTS - OCTOBER 7, 2019
- 10.2 MUNICIPAL DISTRICT OF SPIRIT RIVER - OCTOBER 7, 2019
- 10.3 PADDLE PRAIRIE MÉTIS SETTLEMENT, OCTOBER 22, 2019
- 10.4 NORTHERN SUNRISE COUNTY - OCTOBER 28, 2019

**MOTION: B19-104 To receive items 10.1 – 10.4 for information.**

Moved by: S. Walker CARRIED

11. NEW BUSINESS

11.1 HOURS OF SERVICE FOR LIBRARY SERVICE POINTS POLICY

The Director reported that Schedule A of this policy has been updated to reflect current hours at the seven library service points for which PLS is responsible.

**MOTION: B19-105 To approve the revised Hours of Service for Library Service Points Policy as presented.**

Moved by: R. Nooskey CARRIED

11.2 HEALTH AND SAFETY POLICY FOR LIBRARY SERVICE POINTS

The Director reported that this policy required minor updates.

**MOTION: B19-106 To approve the revised Health and Safety Policy for Library Service Points as presented.**

Moved by: CARRIED

11.3 INDIGENOUS POPULATIONS GRANT AND YEAR-END FORECAST

The Director provided a summary of the Indigenous Populations Grant revenue and the projected expenditures for 2019-2020. She projected that \$193,789 will be carried over to 2020.

**MOTION: B19-107 To receive the Indigenous Populations Grant and Year-End Forecast report for information.**

Moved by: P. Frixel CARRIED

11.4 ALBERTA LIBRARY CONFERENCE ATTENDANCE (APRIL 23-26, 2020)

The Director reported that PLS Board has authorized four members plus the Chair to attend the Alberta Library Conference in Jasper on April 23-26, 2020. She said that A. Dempster will send an email on December 2 asking for those interested. At their January 25 meeting, the Executive Committee will make the final decision on those attending.

**MOTION: B19-108 To receive the Alberta Library Conference Attendance (April 23-26, 2020) report for information.**

Moved by: T. Boman CARRIED

11.5 #EBOOKS FOR ALL

The Director reported that the Executive Committee discussed the challenges that libraries are facing from publishers to acquire eBooks for patrons. She said publishers are making it increasingly difficult for libraries to acquire and retain sufficient copies to serve patrons. A message was sent to each municipality asking for their support either by signing an online petition or passing a motion of support.

**MOTION: B19-109 That Peace Library System supports and endorses increased access to digital content for library users across Canada, and that a letter be written requesting that the federal government investigate the barriers faced by libraries in acquiring digital content and the problems it poses for vulnerable and other demographic groups in Canada, and that the federal government develop a solution that increases public library access to digital content across Canada.**

Moved by: E. Garrow CARRIED

12. CORRESPONDENCE

12.1 COUNTY OF NORTHERN LIGHTS - LETTER TO MINISTER OF SERVICE ALBERTA

12.1.1 MINISTER OF SERVICE ALBERTA – REPLY TO COUNTY OF NORTHERN LIGHTS

12.2 VILLAGE OF DONNELLY - RURAL CONNECTIVITY

12.3 TOWN OF SEXSMITH - LETTER TO MINISTER OF SERVICE ALBERTA

12.4 TOWN OF SEXSMITH - INTERNET SERVICE

12.5 PLS NEWS & NOTES – WINTER 2019

12.6 MD OF SMOKY RIVER – LETTER OF SUPPORT FOR INCREASED ACCESS TO EBOOKS

12.7 TOWN OF BEAVERLODGE – LETTER OF SUPPORT FOR INCREASED ACCESS TO EBOOKS

12.8 TOWN OF SPIRIT RIVER - LETTER OF SUPPORT FOR INCREASED ACCESS TO EBOOKS

12.9 MD OF PEACE - LETTER OF SUPPORT FOR INCREASED ACCESS TO EBOOKS

12.10 TOWN OF PEACE RIVER - LETTER OF SUPPORT FOR INCREASED ACCESS TO EBOOKS

12.11 COUNTY OF NORTHERN LIGHTS – LETTER OF SUPPORT FOR INCREASED ACCESS TO EBOOKS

**MOTION: B19-110 To receive items 12.1 – 12.11 for information.**

Moved by: R. Dreger CARRIED

13. MEMBERS' BUSINESS/ROUND ROBIN

Information on upcoming events and activities was shared around the table.

14. NEXT MEETINGS

Plan of Service: November 30, 2019 (following Board meeting)  
Executive: January 25, 2020 (Fairview)  
Board: February 22, 2020 (Grande Prairie)  
Executive: April 18, 2020 (Falher)  
Board: May 23, 2020 (Grande Prairie)  
Executive: July 25, 2020 (Manning)  
Board: September 12, 2020 (St. Isidore)  
Executive: October 24, 2020 (Hythe)  
Board/Christmas Party: November 28, 2020 (Grande Prairie)

15. ADJOURNMENT

The Chair adjourned the meeting at 2:47 p.m.

Belinda J. Halakushey  
Chair

Rinda Duplessi  
Director

February 22, 2020  
Date