

**PEACE LIBRARY SYSTEM
BOARD MEETING**

DATE: 25 May 2024
TIME: 10:30 a.m.
PLACE: Peace Library System Headquarters
8301 – 110 street Grande Prairie

PROPOSED AGENDA

1. CALL TO ORDER
 - 1.1 Approval of Agenda* Page 00
 - 1.2 Minutes of 24 February 2024 meeting* Page 00

2. 2023 PLS Audit, Presented by Marissa Ferris and Mitch Pals, MNP
 - 2.1 Draft Audit Findings 2023* Page 00
 - 2.2 Draft Financial Statements 2023* Page 00

3. ITEMS FOR DECISION
 - 3.1 Draft Revised Staff Travel Policy* Page 00
 - 3.2 Draft Revised Staff Travel Policy Briefing* Page 00
 - 3.3 Draft Reaffirmed Materials Selection and Acquisition Policy* Page 00
 - 3.4 Draft Reaffirmed Trustee Recognition Policy* Page 00
 - 3.5 Draft Revised Trustee Continuing Education Policy* Page 00
 - 3.6 Draft Revised Acceptance of Gifts and Gratuities Policy * Page 00
 - 3.7 Draft Revised Continuing Education and Professional Development Policy* Page 00
 - 3.8 Draft Revised Performance Management and Discipline Policy* Page 00
 - 3.9 Draft Revised Personal Appearance Policy* Page 00
 - 3.10 Draft Revised Public Statements Policy* Page 00
 - 3.11 Draft Revised Suspensions Policy* Page 00

4. ITEMS FOR DISCUSSION
 - 4.1 ALTA Presentation – Hank Smit, YRL Chair, Alberta Library Trustee Association Vice President Page 00

5. ITEMS FOR INFORMATION
 - 5.1 Financials, March 2024
 - 5.1.1 Financial Statement Briefing* Page 00
 - 5.1.2 Financial Statement* Page 00
 - 5.1.3 Balance Sheet* Page 00
 - 5.2 Chair’s report** Page 00

*** Documents included**

**** Documents to be provided at meeting**

5.3	2023 Personnel Committee Report*	Page 00
5.4	2023 Plan of Service Committee Report*	Page 00
5.5	CEO's report*	Page 00
5.6	Staff updates*	Page 00
5.7	ALTA Report**	Page 00
5.8	2023-2024 Indigenous Services Grant Final Report*	Page 00
5.9	PLS Annual Report to Members*	Page 00
5.10	Draft Minutes of 27 January 2024 Executive Committee meeting*	Page 00
5.11	Draft Minutes of the 17 January 2024 Plan of Service Committee meeting*	Page 00
5.12	Draft Minutes of the 21 December 2023 Personnel Committee meeting*	Page 00
5.13	Letter-Minister McIver, Red Tape Reduction Omnibus Bill*	Page 00
5.14	Grant Application Approval*	Page 00
5.15	Member Business / Round Robin	
5.16	Next Meetings	
	5.16.1 Executive: 27 July 2024, PLS Headquarters Grande Prairie	
	5.16.2 Board: 21 September 2024, PLS Headquarters Grande Prairie	
	5.16.3 Executive: 26 October 2024, Fairview	
	5.16.4 Board/Christmas Party: 30 November 2024, at PLS Headquarters	

6. ADJOURNMENT