

*This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.*

The Board held a full Board meeting on 25 November 2023.

An orientation to the Peace Library System was provided for the benefit of new board members, and the election of officers was held.

Revisions or reaffirmations were approved for the following policies: *Reserves Policy; Leave of Absence Policy; Conflict Resolution Policy; Provision of Municipal Library Services Policy.* In addition, Terms of Reference documents for both the Personnel Committee and the Plan of Service Committee were approved.

Other items for decision included the 2024 Operating Budget, the 2024 Capital Budget and the Projected Transfer for Reserves for 2023.

The CEO reported the new courier routes have been instituted and are underway, reducing the need for the external courier service. She reported that the Paddle Prairie Métis Settlement library is still waiting on furniture and shelving, but the books and IT equipment are ready for deployment. She reported that the fall Library Manager's Council meeting took place in November, and a meeting of the Alberta library system directors took place at Peace Library System in October.

Staff reported Polaris was upgraded to version 7.4 with no issues, next upgrade is scheduled for May 2024. The SuperNet installation at Brownvale is in its final stages and should be on the network by the end of 2023. PLS IT has been able to work with Peace River Municipal Library to set up a central Minecraft server, which will be offered to all libraries soon. The Stronger Together conference saw 89 registrants from the Peace region, and in-person registration was sold out. The Fall marketing campaign was a success with 225 Barbie themed library cards distributed and 582 prize entries. TD Summer Reading Club had 568 participants from 22 libraries, over half of which were first time participants. The online CCD ordering tool has been rolled out to all libraries and the old paper forms will be discontinued where possible.

Minutes from the various fall Advisory Council meetings for Service Point Libraries were presented and accepted, as well as minutes from the Executive, Personnel and Plan of Service committees.

A representative from ALTA – the Alberta Library Trustees Association – will be invited to present at the next Board meeting.

### Quick Facts 2023

Population Served: 178,009  
Members: 37 municipalities & 1 Métis Settlement  
Member Public Libraries: 46  
Contracting Schools: 34  
Chair: Carolyn Kolebaba (Northern Sunrise County)  
CEO: Louisa Robison

### **Present:**

|                               |                           |
|-------------------------------|---------------------------|
| Alain Blanchette (zoom)       | MD of Smoky River         |
| Amber Bean                    | Clear Hills County        |
| Ann Stewart                   | Big Lakes County          |
| Anna Underwood                | Town of Wembley           |
| Belinda Halabisky             | County of Northern Lights |
| Brad Pearson                  | MD of Lesser Slave River  |
| Cal Mosher                    | Town of Beaverlodge       |
| Carmen Johnson                | Town of Grimshaw          |
| Carolyn Kolebaba, Chair       | Northern Sunrise County   |
| Dalen Richardson              | MD of Fairview            |
| Denise Joudrey                | Birch Hills County        |
| Elaine Manzer                 | Town of Peace River       |
| Grant Berg (zoom)             | City of Grande Prairie    |
| Greg Pasichnuk (zoom)         | Town of Manning           |
| Harry Ezio (zoom)             | Town of Spirit River      |
| Jacqueline Maisonneuve (zoom) | Town of McLennan          |
| James Waikle                  | Town of High Prairie      |
| Jane Weber                    | Village of Berwyn         |
| Leanne Beaupre (zoom)         | County of Grande Prairie  |
| Lindsay Brown                 | Town of Falher            |
| Mark Liboiron (zoom)          | Town of High Level        |
| Michelle Farris (zoom)        | Town of Rainbow Lake      |
| Tahirih Wiebe                 | MD of Opportunity         |
| Tanya Boman                   | Town of Valleyview        |
| Theresa Johnson               | MD of Peace               |
| Tom Burton                    | MD of Greenview           |
| Roxann Dreger                 | Village of Rycroft        |

### **Regrets:**

|                     |                        |
|---------------------|------------------------|
| Agnes Roshuk        | Village of Nampa       |
| Meesha Bainton      | Town of Fox Creek      |
| Nick Van Rootselaar | MD of Spirit River     |
| Stan Golob          | Town of Fairview       |
| Vacant              | Village of Donnelly    |
| Vacant              | Village of Girouxville |

### **Absent:**

|                     |                                 |
|---------------------|---------------------------------|
| Alison Bjornson     | Village of Hines Creek          |
| Dennis Stredulinsky | Town of Sexsmith                |
| Kirsten Smith       | Saddle Hills County             |
| Reta Nooskey        | Paddle Prairie Métis Settlement |
| Steve Adams         | Town of Slave Lake              |

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