

**PEACE LIBRARY SYSTEM
BOARD MEETING**

DATE: 25 February 2023
TIME: 10:30 a.m.
PLACE: Peace Library System Headquarters
8301 – 110 street Grande Prairie

PROPOSED AGENDA

1. CALL TO ORDER
 - 1.1 Approval of Agenda*
 - 1.2 Minutes of 26 November 2022 meeting*

2. ITEMS FOR DECISION
 - 2.1 Draft Reaffirmed Information Technology (IT) Services for Member Libraries Policy*
 - 2.2 Draft School Services Policy*
 - 2.3 Draft Meeting Room Policy*
 - 2.4 Draft Trustee Orientation Policy*
 - 2.5 Draft Records Management Policy Briefing Note*
 - 2.5.1 Draft Records Management Policy and Schedule A*
 - 2.6 2022 Accomplishments for PLS Board Annual Report

3. ITEMS FOR DISCUSSION
 - 3.1 Master Agreement and Municipal Affairs Population Estimates*
 - 3.1.1 Current Municipal Affairs Population Count Spreadsheet*

4. ITEMS FOR INFORMATION
 - 4.1 Financials, December 2022
 - 4.1.1 Financial Statement Briefing*
 - 4.1.2 Simplified Financial Statement*
 - 4.2 Chair's report**
 - 4.3 CEO's report*
 - 4.4 Staff updates*
 - 4.5 TAL & TRAC Reports*
 - 4.6 ALTA Report**
 - 4.7 Allotment Fund Balances 31 December 2022*
 - 4.8 Draft Minutes of 21 January 2023 Executive Committee meeting*
 - 4.9 Draft Minutes of the 4 October 2021 Plan of Service Committee meeting*
 - 4.10 Draft Minutes of the 26 November 2022 Plan of Service Committee meeting*
 - 4.11 Draft Minutes of the 25 November 2022 Personnel Committee meeting*
 - 4.12 Letter-Minister's Response-PLS Funding*
 - 4.13 Letter-Minister's Response-Public Library Funding*
 - 4.14 Member Business / Round Robin
 - 4.15 Next Meetings
 - 4.15.1 Executive: 22 April 2023, PLS Headquarters Grande Prairie
 - 4.15.2 Board/AGM 27 May 2023, PLS Headquarters Grande Prairie

5. ADJOURNMENT

* Documents included
** Documents to be provided at meeting